

Called Session Meeting
First Presbyterian Church
Davenport, Iowa
August 18, 2025

A called meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, August 18, 2025. The meeting was held on Zoom.

Moderator Rev. Dr. Kristopher Schondelmeyer called the meeting to order at 7:00 PM with prayer. A quorum was present. Rev. Schondelmeyer noted that the only agenda item for the meeting was to consider a motion to request authorization from the Commission of Ministry and Vitality for the Presbytery of East Iowa to form an Associate Pastor Nominating Committee

	Class of 2025		Class of 2026		Class of 2027
P	Dan Breinich <i>Personnel</i>	P	Dianna Darland <i>Hospitality & Welcoming</i>	E	David Bowles Edwards <i>Worship & Music</i>
P	Nancy Chapman <i>Finance</i>	E	Denny Jorgenson <i>Congregational Fellowship</i>	P	Dan Darland <i>Building Grounds & Safety</i>
E	Bonnie Johnson <i>Stewardship</i>	E	Kathy Knox <i>Christian Ed & Fellowship with Youth</i>	P	Craig Foster <i>Finance</i>
P	Nathan Kabel <i>Buildings Grounds & Safety</i>	P	Cathy Pratscher-Woods <i>Stewardship</i>	P	Paula Hartmann <i>Personnel</i>
E	Zoë McCullum <i>Buildings Grounds & Safety</i>	P	Jed Steckel <i>Adult Spiritual Growth</i>	P	Sharon Simmonds <i>Adult Spiritual Growth</i>
E	Julia Meyer <i>Co-Clerk of Session</i>			P	Jay Williams <i>Adult Spiritual Growth</i>
P	Kristine Oswald <i>Worship & Music</i>			E	Erin Yingling <i>Christian Ed & Fellowship with Youth</i>
P	Mark Ruebling <i>Congregational Marketing & Growth</i>				
P	Vicki Stegall <i>Personnel</i>	P	Mark Jones <i>Co-Clerk of Session, non-voting</i>	<i>P-present E-Excused A-Absent</i>	

FPC Staff were excused from this meeting.

A motion was made, and a second received, that a request be forwarded to the Commission on Ministry and Vitality (COMV) of the Presbytery of East Iowa (PEIA) asking COMV to authorize the formation of an Associate Pastor Nominating Committee at First Presbyterian Church, Davenport.

Discussion followed. The Moderator explained the process that is being requested. Session has previously approved a job description for a new staff position for Adult Ministry. The COMV considered whether this position would qualify as a validated ministry (and not needing an APNC) but have now recommended that it is best if FPC performs a search in the traditional manner using an APNC.

The Moderator answered questions on the process and how this might alter the search process. Once discussion concluded, the motion was approved by a unanimous vote.

Having completed the agenda, the meeting was adjourned at 7:18PM. Moderator Schondelmeyer closed the meeting with prayer.

The Rev. Dr. Kristopher D. Schondelmeyer
Moderator

Mark Jones
Co-Clerk of Session

Called Session Meeting
First Presbyterian Church
Davenport, Iowa
September 2, 2025

A called meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Tuesday, September 2, 2025. The meeting was held on Zoom.

Moderator Rev. Dr. Kristopher Schondelmeyer called the meeting to order at 6:32 PM with prayer. A quorum was present. Rev. Schondelmeyer noted that the only agenda item for the meeting was to reaffirm a previously approved motion to request authorization from the Commission of Ministry and Vitality (COMV) for the Presbytery of East Iowa to form an Associate Pastor Nominating Committee or to approve an alternate search process.

	Class of 2025		Class of 2026		Class of 2027
P	Dan Breinich <i>Personnel</i>	P	Dianna Darland <i>Hospitality & Welcoming</i>	E	David Bowles Edwards <i>Worship & Music</i>
E	Nancy Chapman <i>Finance</i>	E	Denny Jorgenson <i>Congregational Fellowship</i>	P	Dan Darland <i>Building Grounds & Safety</i>
P	Bonnie Johnson <i>Stewardship</i>	E	Kathy Knox <i>Christian Ed & Fellowship with Youth</i>	E	Craig Foster <i>Finance</i>
P	Nathan Kabel <i>Buildings Grounds & Safety</i>	P	Cathy Pratscher-Woods <i>Stewardship</i>	E	Paula Hartmann <i>Personnel</i>
E	Zoë McCullum <i>Buildings Grounds & Safety</i>	E	Jed Steckel <i>Adult Spiritual Growth</i>	E	Sharon Simmonds <i>Adult Spiritual Growth</i>
E	Julia Meyer <i>Co-Clerk of Session</i>			P	Jay Williams <i>Adult Spiritual Growth</i>
P	Kristine Oswald <i>Worship & Music</i>			P	Erin Yingling <i>Christian Ed & Fellowship with Youth</i>
P	Mark Ruebling <i>Congregational Marketing & Growth</i>				
P	Vicki Stegall <i>Personnel</i>	P	Mark Jones <i>Co-Clerk of Session, non-voting</i>	<i>P-present E-Excused A-Absent</i>	

Guest: Kris Ward, Co-Moderator of COMV of PEIA.

A motion was approved to seat Kris Ward with voice but no vote.

Kris Ward, Co-Moderator of COMV of PEIA began the meeting by explaining the similarities and differences between a search for an ordained, called and installed Associate Pastor and the search for an ordained, Temporary Associate Pastor. She shared some of the pros and cons of each type of search. She responded to questions.

A motion was made that FPC seek a called and installed Associate Pastor through the appropriate steps recognized by PEIA; also to conduct a search that might include a Temporary Associate Pastor or a non-ordained candidate for the same adult ministry position.

A second was received. Discussion followed. The motion was approved with one dissenting vote.

The Co-Clerks of Session were directed to forward the request to form an Associate Pastor Nominating Committee to Kris Ward, Co-Chair of COMV.

Having completed the agenda, the meeting was adjourned at 7:29PM. Moderator Schondelmeyer closed the meeting with prayer.

The Rev. Dr. Kristopher D. Schondelmeyer
Moderator

Mark Jones
Co-Clerk of Session

Session Meeting
First Presbyterian Church
Davenport, Iowa
September 15, 2025

The stated meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, September 15, 2025. The meeting was held in Von Maur Hall with Zoom available.

Moderator Rev. Dr. Kristopher Schondelmeyer called the meeting to order at 6:37 PM.

A quorum was present.

Pastor Kris led a devotion after reading Joshua 1:9, Micah 6:8 and Hebrews 10: 24-25. Elders discussed how to stay focused on mission instead of preference; how to show kindness and humility even when a decision is difficult and what does it mean to trust God is with us, for every outcome?

	Class of 2025		Class of 2026		Class of 2027
P	Dan Breinich <i>Personnel</i>	P	Dianna Darland <i>Hospitality & Welcoming</i>	P	David Bowles Edwards <i>Worship & Music</i>
P	Nancy Chapman <i>Finance</i>	A	Denny Jorgenson <i>Congregational Fellowship</i>	P	Dan Darland <i>Building Grounds & Safety</i>
P	Bonnie Johnson <i>Stewardship</i>	P	Kathy Knox <i>Christian Ed & Fellowship with Youth</i>	P	Craig Foster <i>Finance</i>
A	Nathan Kabel <i>Buildings Grounds & Safety</i>	P	Cathy Pratscher-Woods <i>Stewardship</i>	P	Paula Hartmann <i>Personnel</i>
E	Zoë McCullum <i>Buildings Grounds & Safety</i>	P	Jed Steckel <i>Adult Spiritual Growth</i>	P	Sharon Simmonds <i>Adult Spiritual Growth</i>
P	Julia Meyer <i>Co-Clerk of Session</i>			P	Jay Williams <i>Adult Spiritual Growth</i>
E	Kristine Oswald <i>Worship & Music</i>			A	Erin Yingling <i>Christian Ed & Fellowship with Youth</i>
P	Mark Ruebling <i>Congregational Marketing & Growth</i>				
P	Vicki Stegall <i>Personnel</i>	P	Mark Jones <i>Co-Clerk of Session, non-voting</i>	<i>P-present E-Excused A-Absent</i>	

Staff members:

P	Rev. Dr. Kristopher Schondelmeyer <i>Pastor / Head of Staff</i>	P	Kristine Olson <i>Director of Financial and Business Administration</i>	P	Darren Long <i>Director of Building and Grounds</i>
P	Marty Bowles Edwards <i>Co-Director of CEFY</i>	E	Jim Middleton <i>Director of Office Administration</i>	P	Matthew Bishop <i>Director of Music and Arts</i>

A Land Acknowledgement was read.

At 6:55 PM, Pastor Kris started the meeting with prayer.

Guests: FPC Staff Members, New Member, Sarah Oliver and Volunteer Coordinator, RuthAnn Tobey-Brown.

At the request of the Hospitality and Welcoming Committee, the Consent Agenda was amended, **On motion and second**, the agenda was approved as amended.

On motion and second, the Session approved seating our guests, with voice and no vote.

Sarah Oliver was introduced to Session and spoke of her faith journey. After a few questions, **on motion and second**, membership was approved. She will be scheduled to be introduced to the congregation on a future Sunday.

Volunteer Coordinator, RuthAnn Tobey-Brown handed out lists of congregational members to the Session Committee Chairs and Staff.

CONSENT AGENDA

The following items were presented on the amended Consent Agenda:

- Approve the August 4, 2025, Session Meeting minutes.
- Approve the August 18, 2025, minutes of Called Session Meeting.
- Approve the September 2, 2025, minutes of the Called Session Meeting.
- Approve Bonnie Parriott as a congregational member of the Hospitality & Welcoming Committee.

On motion and second, the Consent Agenda was approved as presented.

CLERK'S REPORT

- Reminder: Communications to the Co-Clerks should be sent to clerk@fpcdavenport.org, not personal email addresses.
- The Report of the Clerk of Session for September 2025 is appended to these minutes.
- Communications received by the Clerk:
 - Community Health Care Outreach Meeting Highlights of August 22, 2025.
 - Received a brochure from PCUSA ILP (Investment and Loan Program Inc.) and forwarded it to the Finance Committee.
 - Session's request to COMV for authorization to form an APNC was forwarded on September 3, 2025, to Kris Ward, Co-Chair of COMV.
- Proposed guidelines for managing and utilizing Jane Magnusson's bequest to the Music Department were distributed to Session for review. The discussion will be scheduled for the October Session meeting.

DEACONS' REPORT

Deacon Moderator Terri Sheetz did not attend the Session meeting. No update was provided.

SESSION COMMITTEE/COMMISSION REPORTS

- Written Session committee reports were received and are appended to these minutes.
- **On motion and 2nd**, the reports from the Finance Committee were received.
- Comments from Elder Craig Foster, Finance Committee, on the Income/Expense reports.
 - We currently have a \$45K deficit due to typical low donations over the summer.
 - YTD, there is a \$54K deficit but we are \$43K lower on expenses. We expect an extra \$90K from Birdies for Charity in October. This may allow us to break even at the end of the year.
 - There was discussion on how to achieve the goal of \$750K pledged income during the upcoming Stewardship Campaign.

	August 2025		August 2024	
	Actual	Budget	Actual	Budget
General Fund Income	\$ 25,661	\$ 41,405	\$ 44,837	\$ 42,884
Custodial Accounts Income	2,329	-	3,230	-
Compensation Expenses	(49,937)	(51,846)	(48,403)	(51,671)
Non Compensation General Fund Expenses	(20,775)	(21,474)	(18,938)	(22,650)
Custodial Accounts Expenses	(2,329)	-	(3,230)	-
Operating Surplus (Deficit)	(\$45,051)	(\$31,915)	(\$22,504)	(\$31,437)
Net Insurance Claim Inc/(Exp)	-	-	-	-
Net Surplus (Deficit)	(\$45,051)	(\$31,915)	(\$22,504)	(\$31,437)
	2025 Year-To-Date		2024 Year-To-Date	
	Actual	Budget	Actual	Budget
General Fund Income	\$ 512,383	\$ 486,780	\$ 408,343	\$ 434,854
Custodial Accounts Income	33,836	-	52,640	-
Compensation Expenses	(409,991)	(421,199)	(413,887)	(427,931)
Non Compensation General Fund Expenses	(154,002)	(185,876)	(149,243)	(180,867)
Custodial Accounts Expenses	(33,836)	-	(52,640)	-
Operating Surplus (Deficit)	(\$51,610)	(\$120,295)	(\$154,787)	(\$173,944)
Net Insurance Claim Inc/(Exp)	(2,396)	-	-	-
Net Surplus (Deficit)	(\$54,006)	(\$120,295)	(\$154,787)	(\$173,944)

All numbers are rounded.

- A draft of 2026 budget was presented. Originally 2025 was forecasted with an \$87K deficit. Now it is thought that it will be \$43K. 2026 will see an increase in compensation and non-compensation expenses. Assuming income remains at 2025 levels for 2026, a deficit of \$147K is projected. However, if income for 2026 is increased to \$750K we would break even, with a slightly positive bottom line.

- **Jane Magnussen's Bequest Document:** Nancy Chapman offered an overview of how the document was generated.
-

STAFF REPORTS

The staff reports were received and appended to these minutes.

- Marty Bowles-Edwards, CEFY, reported that Sunday school has started and needs more adult support. The third floor has been refreshed, and the Youth program and Confirmation Class are starting soon.

Report of Rev. Dr. Kristopher Schondelmeyer, Pastor/Head of Staff

- The new program year has started.
- Pastor Kris is working on the App for the new FPC Website.
- The Breeze Member Directory is being finalized.
- A Pastoral/Member Care program is being worked on.
- Pastor Kris continues to work with the Stewardship Committee to plan the campaign and select speakers. They are creating a video called 'Our Story' to be shared online, during worship and social media. There will be a final video, a 'thank you from staff.'
- The last Sunday in October will be Stewardship Sunday, as well as Reformation Sunday.
- Kristine Olson will be offering to help congregants to set up online giving during the pledge campaign.

On Motion and second, it was approved to suspend the Session meeting at 7:59 PM to enter an Executive Session of Session. The meeting was restarted at 9:02 PM.

Personnel Committee made a motion that Session affirm the recommendation of the Personnel Committee regarding future conversations with an employee that were discussed in Executive Session. There was no further discussion and **the motion was approved.**

OTHER BUSINESS

- Session had been asked to call members from List #3 and #4, who had not responded to the letter, about their intentions to continue as members. Some updates were provided. **On motion and second**, the amended list of those names to be removed from membership was approved.
- Vicki Stegall will not be able to serve as a Commissioner for the next PEIA meeting on September 20, 2025. No substitute was elected.
- **Strategic Discernment Team:** Nancy Chapman reported from the minutes of August 14, 2025, Strategic Discernment Team meeting, which were provided to Session. Four working groups were created. They will be meeting separately to discern what work is needed and to obtain bids for the work.

The four areas are:

- New HVAC for the 2 buildings

- Plaster/paint and other cosmetic updates to the buildings.
- Kitchen update
- Expansion of the Caring Closet and Fellowship area.

The team will meet on October 15, 2025, to discuss bids for the work/materials.

Evaluation of the meeting: We accomplished a lot.

ADJOURNMENT

The agenda was completed as revised. No new business was brought to the floor. The Moderator closed the meeting with prayer at 9:19 PM.

The next Stated Meeting of the Session of First Presbyterian Church, Davenport, Iowa will be held October 20, 2025, at 6:30 PM in Von Maur Hall. Zoom will be available.

Rev. Dr. Kristopher D. Schondelmeyer
Moderator

Julia A. Meyer
Co-Clerk of Session

Appendix 1: Clerk's Report, September 2025

REPORT OF THE CLERK OF SESSION **September 2025**

I. Membership Changes

Death of Member

Jo An Smysor died August 17, 2025 at Ridgecrest Village. A visitation/funeral service was held at Ridgecrest Village by Weerts Funeral Home Monday, August 25, 2025.

Members Removed

At the August 2025 Meeting, following Session review, the Session acted to remove the names listed below from Active Membership status at FPC.

Patricia Peters
Chris Martin
Louise Hales
George Hales

Mackenzie Kennedy
Morgan Kennedy
Joanne Mercer

II. Communion

- Communion was celebrated on Sunday, August 10, 2025, at the 9:30 AM worship service with the Rev. Dr. Kristopher Schondelmeyer officiating.
- Communion was celebrated on Saturday, August 30, 2025, after the Choir Retreat in Christ the King Chapel at St. Ambrose University with the Rev. Dr. Kristopher Schondelmeyer officiating.

III. Communication received by the Clerk:

- Session's request to COMV for authorization to form an Associate Pastor Nominating Committee was sent on September 3, 2025, to Kris Ward, Co-Chair of COMV.
- Minutes of Community Outreach Meeting: Notes from Community Health Care from August 22, 2025. Submitted by Glen Roebuck
 - I shared the Caring Closet information, including the Homecoming/Prom Dress events of Sept 9 and 10. In addition, I publicly thanked Chris, the Outreach Coordinator from Humility Homes and Services, for his assistance in addressing the camp of unhoused individuals who were staying in the back yard of one of our Foundation properties.
 - Chris shared with me privately that the volume of people experiencing homelessness continues to grow and expand. He also expressed concern regarding an increase in negative rhetoric about the unhoused, given the federal

military deployment and comments in Washington, DC, and a recent incident where a car was driven into a homeless encampment in Iowa City. It falls to us and others to speak out against this rhetoric and violence. Below is a link to the coverage of the Iowa City incident.

- [Iowa City Attack on homeless](#)
- **The Salvation Army** office located on the corner of Kirkwood and Brady committed to sending me additional information on their current services. Given their proximity to the church, there may be opportunity for cross referral to optimize support for people in need. When I receive that information, I will forward it on.
- **Carol Center:** Construction of their 30 unit housing development is slated for completion in November (808 Harrison St). 6 units are reserved for those experiencing homelessness, 24 are income-rated rentals. Pre-applications are occurring now. The drop-in program at the Carol Center serves those experiencing homelessness and mental health issues. They are seeking blankets and duffel bags and need men's shoes and belts.
- **Soles for Children:** This group will be providing free shoes and coats for children on September 28, 2-5pm at Friendly House (1221 N. Myrtle, Davenport). Haircuts are also provided. Both children and parent(s) must be present.
- September is **Suicide Awareness Month**. Watch for more information coming from area behavioral health providers on this topic.
- **Behavioral Health Administration** in Iowa changed effective July 1, 2025. Area behavioral health providers are adjusting to new resources and processes given the move to 7 regional support districts. This change, on top of the unknown impact of changing federal Medicaid dollars, is creating concern about the future access to care and services for those in need. Below is a link to an article from NPR describing the change and outlining regions. Note that the region containing Scott County runs from Burlington as far north as Waterloo, encompasses several larger communities.
- [New Behavioral Health Service Regions in Iowa](#)
- **SUMMARY:** There are not a lot of changes over the summer (this group had not met since June). Everyone is watching funding streams closely and has recognized that more changes are still coming. There are lots of individuals and nonprofit organizations doing great work in our community even if they are at times very siloed efforts. As FPC explores additional staff to be engaged in mission, I recommend that person be engaged with this group to be connected within the community.

IV. Christian Education Attendance July/August 2025

July	Nursery	Pray-ground	Sunday School All Grades	Pre-K to 2	Tweens	Youth	Musik-garten*	Kirkwood Choir	Youth Choir	Youth Ministry	Adult Sunday School	Women of Hope	Bible Basics
7/1-7/4	0	0	0	0	0	0	0	0	0	0	0	0	7
7/5-7/11	2	5	Recess	Recess	Recess	Recess	7/4	Recess	Recess	Recess	Recess	Recess	Recess
7/12-7/18	2	5	Recess	Recess	Recess	Recess	7/5	Recess	Concert	Recess	Recess	Recess	6
7/19-7/25	2	3	Recess	Recess	Recess	Recess	2/2	Recess	Recess	Recess	Recess	Recess	5
7/26-7/31	2	3	Recess	Recess	Recess	Recess	2/1	recess	Recess	Recess	Recess	Recess	6
Total	8	16	0	0	0	0	18/12	0	0	0	0	0	24
Weekly avg	2	4	0	0	0	0	4/3	0	0	0	0	0	6
			#Sang in Worship				*Child/Adult						

August	Nursery	Pray-ground	Sunday School All Grades	Pre-K to 2	Tweens	Youth	Musik-garten*	Kirkwood Choir	Youth Choir	Youth Ministry	Adult Sunday School	Women of Hope	Bible Basics
8/1*													
8/2-8/8	4	8	Recess	Recess	Recess	Recess	6/3	Recess	Recess	11/6+	0	0	6
8/9-8/15	2	10	Recess	Recess	Recess	Recess	3/3	Recess	Recess	Recess	Recess	Recess	7
8/16-8/22	2	5	Recess	Recess	Recess	Recess	3/3	Recess	Concert	Recess	Recess	Recess	5
8/23-8/29	0	8	Recess	Recess	Recess	Recess	4/3	Recess	Recess	Recess	Recess	Recess	5
8/30-8/31	2	5	Recess	Recess	Recess	Recess	Recess	recess	Recess	Recess	Recess	Recess	0
Total	10	36	0	0	0	0	16/12	0	0	0	0	0	23
Weekly avg	2	5	0	0	0	0	4/3	0	0	0	0	0	5
			*Family Movie Night 14/9				*Child/Adult +Pool Party						

V. Worship Attendance July/August 2025

July 2024	Time	Cong. Count	Choir/ Clergy	Total
7	9:30 AM	96	40	136
	On-line views			61
	Total			197

14	9:30 AM	72	3	75
	On-line views			48
	Total			123

21	9:30 AM	79	11	90
	On-line views			39
	Total			129

28	9:30 AM	88	4	92
	On-line views			65
	Blessing of the Animals		Total	157

Total Views				606
Weekly Average				152

Total Attendance and weekly average is based on in-person attendance

plus watches on Facebook and Vimeo. On-line views are based on

counts taken 2-3 weeks after the last service of the month.

July 2025	Time	Cong. Count	Choir/ Clergy	Total
6	9:30 AM	88	4	92
	On-line views			55
	Total			147

13	9:30 AM	70	2	72
	On-line views			37
	Total			109

20	9:30 AM	51	2	53
	On-line views			45
	Total			98

27	9:30 AM	80	4	84
	On-line views			43
	Blessing of the Animals		Total	127

Total Views				481
Weekly Average				113

Total Attendance and weekly average is based on in-person attendance

plus watches on Facebook and Vimeo. On-line views are based on

counts taken 2-3 weeks after the last service of the month.

August 2024	Time	Cong. Count	Choir & Clergy	Totals
Bix Sunday 4	9:30 AM	127	41	168
	On-line Views			73
	Total			241

11	9:30 AM	73	5	78
	On-line Views	livestream failed		0
	Total			78

18	9:30 AM	69	4	73
	On-line Views			28
	Total			101

25	9:30 AM	94	7	101
	On-line Views			79
	Total			180

Monthly Totals				600
Weekly Average				150

Video counts are based on views 2 weeks after the last service of the month. Weekly average is figured on the in-person attendance plus watches on Vimeo and Facebook.

August 2025	Time	Cong. Count	Choir & Clergy	Total
Bix Sunday 3	9:30 AM	147	31	119
	On-line views	78		86
	Total			178

10	9:30 AM	95	3	98
	On-line views	55		52
	Total			150

17	9:30 AM	81	4	85
	On-line views	58		55
	Total			140

24	9:30 AM	106	5	111
	On-line views	47		70
	Total			181

31	9:30 AM	86	4	90
	On-line views	47		47
	Total			137

Total Views				786
Weekly Average				157

Total Attendance and weekly average is based on in-person attendance

plus watches on Facebook and Vimeo. On-line views are based on counts

taken 2-3 weeks after the last service of the month.

Appendix 2: Session Committee Reports, September 2025

Session Committee/ Commission Notes: September 2025



Buildings, Grounds and Safety

Meeting: July 28th

In Attendance: Nathan Kabel, Matt Kabel, Dan Darland, Nancy Chapman, Karla Reuter, Andy Edwards, Darren Long, Kristine Olsen

I. Address the needed repairs for Roof

- a. Presentation from Zach Brown with Brown Construction
 - i. Estimate for partial replacement and repair
 - ii. Estimate for total replacement
 - iii. Information regarding submitting evidence to insurance company
- b. Zach Brown left following presentation
- c. Names of other contractors that could also be contacted
 - i. Need to be experienced with working on historic buildings; “complex” roofs
 - ii. Need to have experience dealing with insurance companies
- d. The damage is based on storm from March 2026 (?)
 - i. Insurance company had already been notified of damage
 - ii. Claim is currently on pause by the insurance company while we make decisions

II. Gutters – Veteran’s Choice

- a. Subcontracted work to done
 - i. Work is behind the provided schedule from the general contractor
 - ii. Equipment was brought in to do work which posed damage to concrete
 - iii. Workers did not appear proficient in use of the equipment
 - iv. Darren shut them down, around July 28th, 2025, until we resolution could be had
 - v. Dan Darland is contacting Veteran’s Choice
 1. Express displeasure with how things have been handled up to this point
 2. Seek timeframe for work to be done

Meeting: August 11th

Attendance: Nathan Kabel, Matt Kabel, Karla Reuter, Andy Edwards, Kris Schondelmeyer, John Gere, Nancy Chapman, Pam Paulson, Darren Long

Darren has worked on the security lights for outside

Tasks being worked on:

1. Some cleanup on West side of building, between Fellowship and shed
 - a. Being down to help reduce collection of water along building
 - b. Some smaller items have been removed
 - c. Still needs to have more coordination
2. Gutters
 - a. Tomlinson-Cannon has been contacted about doing the work properly
 - b. Final payments have not been made to contractor

- c. Providing contractor opportunity to have work completed properly
 - d. Dan Darland and Andy Edwards will have a letter prepared if the gutters are not done properly and effectively
- 3. Treatment for pests has taken place.
 - a. Treatments will be done monthly until problem is handled
 - b. Once under control, can look at setting up annual work
- 4. Roof damage
 - a. Discussing estimates
 - i. Selecting contractor
 - ii. Finding out scope of what needs to be done as priority
 - iii. Have been provided different solutions and materials by contractors
 - b. Questions to be answered
 - i. Nancy Chapman asked if there was an insurance claim made, would the Sanctuary roof be depreciated, or if it would be excluded due to age
 - ii. For the insurance, are there cost breaks or incentives for going with the higher rated shingles
 - c. Andy Edwards is contacting Sterling to have a breakdown of the costs

Next meeting for roof update will be Tuesday, September 16th

Next committee meeting: October 6th 5:30



Finance Committee

Minutes 15 July 2025

Attendees: Tom Spitzfaden, Pam Paulsen, Craig Foster, Karen Moore, Nancy Chapman, Kirk Christie, Stephanie Arp, Kristine Olson.

Identify note taker for this meeting. Nancy Chapman

Additions/Changes to agenda: None noted.

Approve minutes June 11 minutes were approved and Kristine will forward them to the Clerks of Session.

June Financial reports:

Items of note from Kristine:

- Actual pledges were much greater than budgeted, due largely to members accelerating payment on 2025 pledges to be included in this year's check to Birdies.
- We expect to receive checks from Birdies for \$415K which includes pledges made to the church, then forwarded to Birdies (\$350K) and payments sent directly to Birdies from members). There will also be a second check to include the Birdies bonus-5-10% of

\$415K. Payment to Birdies is expected by August 25. Tom and Kristine will make sure funds are available on that day.

- FPC is better than budget YTD by \$93,000 with income \$57,000 over budget and compensation and all other expenses \$36,000 below budget.

Accounting for expenses related to the Congregational Conversation on June 22:

It was determined to account for the meal expenses for the Congregational Conversation on June 22 (about \$489) to the Pastor's Discretionary Fund.

Reports from Darren Long on recent capital projects. Darren joined the meeting here.

- Gutter repair: Approval was received weeks ago and deposit was made for half of project but then vendor, Veterans Choice, said they outsource the work. There is a delay.

Darren will continue to move this project forward and keep Building, Grounds and Safety Committee informed.

- Air conditioning repairs were done over 3 weeks ago.
- Chapel roof bids have been received to repair the chapel roof from White Roofing and Veterans Choice (gutter repair choice-see above). A new vendor, Zach Brown wants to meet with BG&S to review his plan for a whole new roof. Darren will schedule that meeting with BG&S.
- Pam shared that due to large storms over the weekend, there was water in the lower level, approaching Fellowship Hall. There were dehumidifiers and shop vacs used but what is the solution for the future?

Agreed Upon Procedures Report.

Finance Committee members Craig Foster, Stephanie Arp and Tom Spitzfaden performed the Agreed Upon Procedures required by the Book of Order and performed in the past by an outside CPA firm. Craig had sent out the report in advance of the meeting. It was agreed to forward the report with a few minor changes to the Session and then to update the Financial Policies and Procedures. That discussion was deferred to the next meeting.

Status of changes to current accounting and financial software

Kristine is working with Craig and others on a chart of accounts for Quick Books. This work and

a Breeze Update for member pledges and donations is also in progress.

Restricted Funds spending guidelines

Tom presented his proposal for spending guideline which he had sent to committee members on June 9. There will be further discussion. Kristine was asked to do a calculation based on the guidelines for the Finance committee to review with the guidelines.

Status of significant estate gift

A significant estate gift has been given to the church and Foundation. RE: the gift designated to the church, how should that gift be recorded (in the general fund? in a Restricted Fund?). More needs to be known about the intent of the donor and thinking from Pastor Kris and staff.

Status of Bawden GIFT proposal

Craig reported to Session on June 16 on meetings with Mike Bawden, Craig Foster, Tom Spitzfaden, Ami Wells and Nancy Chapman about the proposal. Questions came up in the Session meeting re: possibility of scholarships rather than suggested process which has a lot of administration. Some members of Session expressed an interest in meeting with Mike. That meeting is now scheduled on Zoom at 7pm, July 30 for any Session members who wish to attend.

2026 budget process

Pastor Kris is targeting September 8 for a narrative budget and a stewardship campaign to begin October 5, with final Session approval by the end of December.

Next meeting: Tuesday August 12 via zoom, unless cancelled.

End with Prayer: Pam Paulsen shared a prayer by Sir Francis Drake

Submitted by Nancy Chapman July 28, 2025

Minutes August 12, 2025

Present: Stephanie Arp, Nancy Chapman, Kirk Christie, Craig Foster, Karen Moore, Pam Paulsen, Tom Spitzfaden and Pastor Kris Schondelmeyer. Kristine Olson was absent.

Karen agreed to take notes.

Minutes of the July meeting were approved.

It was suggested that the Session minutes show an appreciation to the congregation for stepping up contributions. This should also be said at the Congregational Conversation on Sept. 7.

Pastor Kris reported on the status of a possible new staff position. He will ask the Session to request the Presbytery to allow us to form an APNC.

There was no information on any capital projects.

There was no further information on the Magnuson gift. Tom will talk with Amy Wells about this.

The check to Birdies for Charity will be signed August 13.

A committee has been formed to work on the Bawden proposal.

There was no update on the Breese update, or Quick books chart of accounts.

Tom will meet with Kristine after she returns from vacation about the restricted funds spending guidelines.

Kristine is seeking information from committees for the 2026 budget by September 8.

Nancy provided information on the demolition or rehabilitation of two houses on Pershing. The committee suggests that changing bank accounts be postponed under next year.

The meeting was adjourned with prayer by Pam.



CEFY

August 5, 2025

Gathering and Prayer

Budget (see attachments)

- Draft Budget- will plan on keeping the same for now
- Offsets- Marty will email and find out the process if we need to get session approval

Old Business

- Nursery (birth – K)
 - Staff is wonderful!
- Sunday School (1st – 2nd and 3rd – 5th grade)
 - Playground through summer
 - Plans are in the works for 2025-2026
 - Volunteers to teach
- Youth Ministry (6th – 12th grade)
 - Plans are in the works for 2025-2026

New Business

- Sunday Morning
 - Musikgarten is birth – K (with siblings in summer)
 - Will meet most Sundays during the summer off for labor day and kickoff Sunday
 - Children's Ministry / Playground
 - SS programming has ended but playground all summer
 - Grown-ups are encouraged to stay in the vicinity of playground
 - Painting 312
- Youth Ministry

- Bawden Family Legacy Scholarship (see attached) Abby will track attendance, still waiting to hear about potential meetings as a committee
- Acoustic Panels in Youth Room
- Confirmation will be held for 6th, 7th, and 8th graders on Sunday mornings
 - Three-year program (Sparkhouse)
 - Volunteers
- Pool Party (11 youth and 6 adults)
- Family Ministry
 - Movie Night (14 children and 9 adults)
 - Planning another event early December (Christmas Party / Movie)

Upcoming dates

- September 6 – Child and Vulnerable Adults Protection Training
- September 7 – KICK-OFF SUNDAY 2025!!!
- September 14 – Child and Vulnerable Adults Protection Training

Anything we are forgetting or neglecting?

Closing with Prayer

September 1, 2025

Gathering and Prayer Abby opened in prayer
Abby, Marty, Deanna, Kathy M., Sue, Kathy K.

Budget

- Keeping the same budget as last year
- We don't currently need to go to session but can revisit later in the year if e need to.

Old Business

- Nursery (birth – K) -Will return to School year schedule 9/7 (8:15-11:45)
 - Staff is wonderful!
- Sunday School (1st – 2nd : Sprouts and 3rd – 5th grade Tweens)
 - Schedule for September – December is attached
 - Volunteers to teach (including HS Students)

- Youth Ministry (6th – 12th grade)
 - Confirmation in morning (6th – HS)
 - Youth Group Kick-off September 14

New Business

- Sunday Morning
 - Musikgarten (birth – K)
 - Recess until September 14
 - Kirkwood Choir (1st – 5th grade)
 - Linda is on medical leave
 - Kathy Middleton covering through at least December
 - Children's Ministry / Playground
 - Playground will be available during the school year
 - 1st - 2nd grade: Room 312 (newly painted...thank you Marty)
 - Tweens (3rd – 5th grade): Room 311
 - Confirmation (6th grade and up): Youth Room (Fireplace Room)
 - Youth Ministry
 - Bawden Family Legacy Scholarship (still in progress...no update)
 - Confirmation 6th grade and up
 - Youth Group Kick-off
 - September 14 (Know Your Crew Bingo)
 - Family Ministry
 - October 19?:Pride of the Wapsi
 - October 25: Trunk or Treat
 - Early December: Christmas Party / Movie Night

Upcoming dates

- September 6: Child and Vulnerable Adults Protection Training
- September 7: KICK-OFF SUNDAY 2025!!!
- September 28: Child and Vulnerable Adults Protection Training

Anything we are forgetting or neglecting?

Closing with Prayer-Marty Closed in prayer



Welcoming Committee

Meeting was held September 2, 2025.

Pastor Kris, Dianna Darland, Bonnie Parriott, Andy Edwards were present

Discussed new members.

Usher and fellowship sign ups will be redone on breeze.

Suggested having a volunteer celebration on Sunday November 16th to do instruction for ushers and welcome hosts. Will do a short training session at that time.

Bonnie suggested happy birthday texts and will be researched and given to deacons to discuss

Suggested volunteer tents at church kickoff next year with tables for sign ups for opportunities to help in the church.

Submitted by Andy Edwards



Boy Scout Troop 7 (co-ed)

Scout Master - Theresa Jacobsmeier, Second quarter 2025 summary

The combined troop currently has Nine scouts (6 boys and 3 girls, an increase of one each). The troop has eight active leaders (increase of two). Though small, the scouts we have are all very active.

Benny Jacobsmeier (the scout who recently turned 18) was able to finish all work needed for Eagle Rank. He passed his Eagle Board of Review on May 29th. His eagle Court of Honor will be 15 Aug at FPC.

May 2025: The troop held a bicycling outing with five scouts and five leaders in attendance. We held a Quarterly COH where we were able to award two Rank advancements and seven merit badges.

June 2025: We attended a new to us summer camp, Howard H. Cherry in Hawkeye Council in Central City Iowa. We had four scouts from Troop 7, four provisional scouts from Troop 92, and four leaders in attendance. Our four scouts earned a total of 10 merit badges, and three of our leaders took and completed the Aquatics Supervision Swimming and Rescue training.

The troop works hard to support itself by participating in fundraising activities to include this quarter: Monthly donut sales in fellowship hall, averaging \$45 per scout that works and putting up and taking down flags for two routes for Avenue of Flags put on by the Davenport Noon Optimists Club.

Cub Scout Pack 7: Cub Master - Sean Jacobsmeier

As of June 2025, Cub Scouts Pack 7 had seven active Cub Scouts; one Webelos (4th grade), three Bears (3rd), one Wolf (2nd), one Tiger (1st), and one Lion (K). There are six registered

adults that have all completed the Scouting America Youth Protection Training and 65% position trained.

Cub Scouts Pack 7 meets bi-weekly. During meeting, the Pack meets as a whole because of the low numbers of active youth across five different ranks. Activities are based on adventure requirements and adjusted accordingly so that all ages can enjoy them.

April meeting was led by the Den Leaders, Dianna Darland and Ali Stanton. The pack practiced conservation by decorating flowerpots and planting seeds that have grown and thrived with the Cub Scouts. The Illowa Spring Fundraiser ended April with a Show-and-Sell activity at Hy-Vee. The pack was left with a surplus of product but was able to raise enough funds for springtime awards and recharter in October 2025.

May's meetings included an awards presentation. Forty-one beltloops were awarded to Cub Scouts for rank requirement completion and electives. Both Den Leaders were recognized with Certificates of Appreciation. One Cub Scout parent was recognized for making a Pack 7 banner.

June's meetings began with e-fliers sent to Madison and Wilson Elementary Schools to help kickoff our summer program. Pack 7 met at Sunderbruch Park for a nature hike and fire. Two prospective scouts attended.

Upcoming events include a recruitment table at Madison Elementary School's "Unpack Your Backpack" night with a follow-up "Launch Into Scouting" event at First Presbyterian Church. Fall Popcorn sales begin in September.

Fall recruitment goals include a total of 12 Scouts and 4 more adults.

Respectfully Submitted,

Daniel D Darland
Charter Organization Representative



Strategic Discernment Taskforce

Minutes, July 31, 2025

Present: Nancy Chapman and Ted Brown (Co-Chairs), Rev. Dr. Kris Schondelmeyer, Darren Long, Pam Paulsen, Nancy Foster, Matt Kabel, Chris Connelly, Julia Meyer, Dan Darland, Theresa Jacobsmeier, Marty Bowles Edwards (recorded minutes). **Zoom:** John Gere, Matt Bishop

Note: Dan Darland is new to the SDT and his participation is greatly appreciated.

Pastor Kris opened the meeting with prayer.

The May 7, 2025 minutes were approved as written.

The Purpose of this meeting was to receive the summary of the Congregational Conversation held on June 22, 2025. discern our priorities going forward. The following lists are in order of priority votes of the Congregation.

Ministry Priorities

- Music Ministry with All Ages – 9 Votes from the SDT
- Excellence in Worship – 7 Votes from the SDT
- Ministry with Children, Youth, and Families (Clarifies to be traditional programming which is updated for the 21st Century)
- Community Center (Intergenerational): Meals, Resources, Education and Spiritual Growth Opportunities, Arts, Wellness – 6 Votes from the SDT
- Caring Closet – 6 Votes from the SDT
- Digital Presence – 5 Votes from the SDT (update: The Website is nearly ready to launch)
- Financial Management - 5 Votes from the SDT (focus is to be good Stewards of the resources)

Renovations / Expansion

- HVAC in Both Buildings
- Plaster / Painting throughout Both Buildings
- Updated Commercial Kitchen
- Expanded Caring Closet Space
- More Accessible Fellowship / Recreation (Multipurpose) Space
- Stone Restoration on the Church Building

Having heard the voice of the Congregation, it is to be the work of this SDT to discern priorities and make recommendations to the Session.

It is the Session that will then determine the Ministry Priorities to embrace and set the renovation/expansion project sequence.

Note: Discussion of recent and upcoming physical needs for the building. It is a reality that there are costly physical plant needs. It has been determined by the Congregation that FPC ministry is to stay in this current location and in this current facility. Recent air conditioning unit breakdown and the need for repair/replacement of the roof are being addressed by the Buildings and Grounds and Safety Committee. These expenses are timely and to be addressed by Session and the Foundation, not this SDT.

Most importantly, as we begin this work, EVERYTHING goes back to:

- **How is this work helping to connect us to the heart of God?**
- **How will this help us to become aware of God's presence in our lives.**

Next Steps:

1) SDT will be divided into four research groups to address the Renovation/Expansion goals.

Teams are to research specific needs, gather estimates for the work and equipment, and prepare a report of their findings.

2) Thursday August 14, 2025 at 7:00pm SDT will meet to receive their group assignment, meet their groups, and set their next steps.

3) October 15, 2025 at 7:00pm, Meeting of the full SDT to receive the reports from each research group. This is to be an in-person meeting if at all possible. Zoom will be arranged if necessary.

4) There will be future Congregational Conversations for updates, input, and discussion as we move forward.

5) John Gere will locate plans for Christian Education Building HVAC updates and for the Kitchen renovation as background and building blocks for these newly forming groups to utilize as appropriate.

Submitted by Marty Bowles Edwards

Appendix 3: FPC Staff reports, September 2025

FPC Staff Reports: September 2025



Matt Bishop, Director of Music and Arts

August 3 was our annual Bix Jazz Liturgy, with a congregation size larger than last year. We were able to welcome clarinetist Dave Bennet last minute, in addition to Jeff Barnhart, Dave Kosmyna, Brandon Au, Mikiya Matsuda, and Gina DiGregorio. The Sanctuary Choir also provided musical leadership that morning.

The PAS Season Announcement Party was August 7 at The Grapelife, and a wonderful evening with many PAS patrons and participants. PAS packets were mailed the following week (thanks to Alex Gilson, Kristine Olson, Andy Bowles Edwards, and Dan Breinich for their help in making that happen). Order forms/renewals are still coming in, but I am seeing many increases (some substantial) and a few first-time patrons.

I was away from August 8-28 on PTO and Continuing Education leave.

The Sanctuary Choir held its annual Retreat on Labor Day Weekend at St. Ambrose University – it was a wonderful and productive day.

The Sanctuary Choir is back to regular Thursday evening rehearsals, and the coming days and weeks will see the first rehearsals of Vesper Bells, Kirkwood Choir, Chamber Chorale, Justice Choir of the Midwest, and Quad City Youth Choir.



Marty Bowles-Edwards and Abby Schondelmeyer, Directors of Christian Education

August was filled with preparations for the programming year:

- 1 Child Protection Policy Training was completed on September 6, and a second session will be held on Sunday, September 28 at 11:30. All staff, officers (elders and deacons), anyone working with children and youth and anyone who is interested in preventing child sexual abuse.

Not only is it a requirement of the Book of Order of the PC(U.S.A.), it is also part of our ongoing commitment to creating safe and sacred space for all children and youth.

- 2 Confirmation Class has been planned as a 3-year Sunday Morning course for ages 6th grade and up. Session Members will be asked to attend one class during this 2025-2026 programming year. The goal is for relationships to be formed between Confirmation Students and the Leadership of the church.

- 3 Children's Sunday School will be divided into two groups: 1st- 2nd grades, and 3rd-5th grades.
- 4 Recruited Sunday School Teachers and set the Fall teaching schedule. There is always room for more teachers and second adults in the classrooms, if you are willing to offer your time and attention.
- 5 Sunday school room 312 was painted and 311 was refreshed for the opening day, September 14, 2025.
- 6 Curriculum has been written for the two opening Sunday School units: Revelations, by the specific request of a Sunday School Child; and 23rd Psalm, to introduce this beloved psalm of comfort to our children.
- 7 Completed a 40-day online independent study course entitled Practicing Spirituality with Children. This affirmed the lessons and approach we have taken thus far and provided new ideas for children's and intergenerational programming.



Kristine Olson, Director of Financial & Business Administration

July

- July 2025 Financials were provided to the Finance Committee on Friday, August 8th
July financials will be provided to all committee chairs by their next meetings.
- I will be on vacation beginning Friday, August 15th and returning Monday, August 25th.. Tammy will also be out of the office during that time.
- Breeze Giving Implementation Update
 - o Breeze Giving was shadowed for the month of July. Effective 8/1, Church Windows' Donations module is retired.
 - o Online Giving via Breeze will eventually replace Vanco when the new website is available.
- QuickBooks Online Implementation Update
 - o Implementation is ongoing. I am in the process of finalizing the Chart of Accounts, the "heart & soul" of any accounting software. Historical data will be migrated to QBO by 8/14 and we will be "shadowing & testing" QBO through October, when the Church Windows license is set to expire.

- The Policies & Procedures Review for the Year 2024 was conducted in-house. Findings and recommendations have been provided to Session and my comments will be provided to Finance for their next meeting as I did not complete my comments in time for their August meeting.
- I have started the 2026 budget files. I will be asking committee chairs and Deacons to **provide DRAFT 2026 budgets no later than Friday, 8/29**. I have already heard from Music & Worship and have been working with Deacons. CEFY & BG&S intend to have their budgets available prior to the deadline. DRAFT Compensation budget has been received for 2026.
- As a reminder, **please submit APPROVED expense reimbursements on completed expenditure forms** to the Finance Office **by the 8th and 23rd of each month** to ensure payment by the 15th and Last Day of each month, respectively. Unapproved expense reports may result in a delay in processing your reimbursement requests.

August

- August 2025 Financials were provided to the Finance Committee on Friday, September 5th. August financials will be provided to all committee chairs by their next meetings.
- Breeze Giving Implementation Update
 - Effective 8/1, Church Windows' Donations module is retired and Breeze Giving is now used to track all giving. Tammy & I are working on the Breeze to Accounting journal entry & reconciliation process and plan to have a draft for Finance by their October Meeting.
 - Online Giving via Breeze will eventually replace Vanco as the new website is made available. The goal is to retire Vanco by 1/1/2026.
- QuickBooks Online Implementation Update
 - Implementation is ongoing. Historical data is being migrated to QBO and should be completed and verified by 9/19/25. Tammy & I will be "shadowing & testing" QBO through October, when the Church Windows license is set to expire.

- I have been working with committee chairs and Deacons to create the initial DRAFT 2026 Budget. This draft is being presented to Finance and is expected to be used in creating the 2026 Stewardship Goal and 2026 Narrative Budget.
- 2026 Benefits Offerings have been approved by Personnel and submitted to the Board of Pensions. Open Enrollment is scheduled for October 20 – November 7.
- The Policies & Procedures Review for the Year 2024 was conducted in-house. Findings and recommendations have been provided to Session and my comments will be provided to Finance for their next meeting as I did not complete my comments in time for their September meeting.
- As a reminder, **please submit APPROVED expense reimbursements on completed expenditure forms** to the Finance Office **by the 8th and 23rd of each month** to ensure payment by the 15th and Last Day of each month, respectively. Unapproved expense reports may result in a delay in processing your reimbursement requests.



Jim Middleton, Director of Office Administration

Daily office activities such as phones, building access control, document production/copying, office equipment maintenance, and office software maintenance continued as normal.

The Breeze software kickoff was completed with the introduction of a FPC branded version of the Breeze mobile app waiting for Apple and Google application for developer licenses to be approved



Darren Long, Director of Buildings and Grounds

1. Been working with Veterans Choice & R & B Gutters to get the gutters on the church and CE building with the help of Dr. Andy
2. Replaced bad Sanctuary elevator sump-pump float assembly.
3. Replaced a few electrical outlets and switches.
4. People have been pulling the shed fence panels down which are starting to rot so I have been installing exterior wood screws in to hold.
5. Painted wall in fireplace room that was forgotten when upstairs was done.
6. Installed a new vent cap on roof of CE building replacing the one that blew over in the wind.

7. Been working with roofing companies to get bids for the Chapel roof and maybe the whole church and CE building.
8. Going to be pouring a concrete slab 4 foot by 6 foot for the new bench brought by Cathy & Jim Woods.
9. In the process of installing pvc piping with heat tape for the Sanctuary elevator sump-pump outside drain.
10. Getting ready to install new pvc piping to the west side of the buildings to divert the water coming off the downspouts away from the alley door entryway.
11. In the process of making a yearly check list of things that need to be done around the church inside and out at certain times of the year, Including the church grounds.
12. Getting ready to clean out the shed and maintenance room with the help of Buildings & Grounds.
13. Continue to work with the Strategic Discernment Team.
14. Just wanted to Thank Dr.Andy and Dan Darland for the help when needed.