



Abiding Savior Lutheran Preschool

Connecting Jesus to Children's Hearts

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Dear Families,

Congratulations! You have just taken the first step towards ensuring your child's academic excellence within a Christian atmosphere. We serve our community by developing happy, secure, and responsible children. The foundation of our school is a focus on Christ, a constant supply of love and nurturing from certified, experienced teachers, and the fostering of a close family feeling in a carefully appointed classroom. Our student/teacher ratios are low, offering each child individual attention. Enrollment is limited to help achieve these goals.

We will begin our registration for the 2026–2027 school year on Tuesday, January 20th. *This first registration period is limited to returning students, siblings, and Abiding Savior Lutheran Church members.* Please be aware that the times your preschool child comes this year are not reserved for you next year. You must re-enroll, and availability is offered on a first come/first served basis.

We will open enrollment to former Abiding Savior families on Friday, January 23rd. We will open enrollment for any remaining spaces to children from the waiting list and community on Monday, January 26th. Children born on or before January 1, 2025, are eligible to join us for the 2026-2027 school year.

DCF Application forms may be picked up in the preschool office or downloaded from our website. Google Enrollment Application Forms (all children registering) and Procure Application Forms (former and new students) will be emailed to you or may be downloaded from our website. No applications will be accepted before January 20th.

Please read the Tuition and Fees Policies carefully.

To complete your child's application, please return all the following items. A non-refundable \$275 application/activity/supply fee will be charged through our Procure school management system (ACH payment) when your application is received. A check may also be submitted to the preschool office. This fee will secure your enrollment if a space is available.

1. Google Enrollment Application (first priority submission for **ALL STUDENTS** to reserve a spot)
2. Procure Application Form (new students only)
3. State of Florida DCF Child Care Application for Enrollment
4. DH Form 680 Florida Certification of Immunization (available from your child's pediatrician)
5. DH Form 3040 School Entry Health Form (available from your child's pediatrician)

Please call us if you have any questions regarding our policies, your child's application, or placement. We look forward to serving you in the coming school year.

In His Hands,
Brenda Arden
Preschool Director

Abiding Savior Preschool Tuition and Fees Policies

2026 - 2027

1. An **annual, non-refundable application/activity/supply fee of \$275** is required when applying for your child's placement in the school. No fee is required to be placed on the waiting list. If you apply and we do not have a space for your child, these fees will be refunded until a space opens.
2. **Parents may choose from the following program days:**
2 days (Tuesday, Thursday)
3 days (Monday, Wednesday, Friday)
5 days (Monday through Friday)
Parents may choose from the following school program times:
Preschool Morning (8:20 – 12:00)
Three-Quarter Day (8:20 – 3:00)
Full Day (8:20 – 6:00)
3. We offer an Early Riser program from 7:30 – 8:20 with two options. You may choose the discounted Early Riser Monthly rate or be billed hourly for occasional use (\$9.00/hour). There is no reduction for absences or holiday closures with the monthly rate.
4. Lunch Bunch and Extended Care are available by the hour as an option (\$9.00/hour). No advance notice is necessary for these hourly options, but children staying will need to bring a lunch.
5. Children ages 2 and younger are not required to be toilet trained. Children ages 3 and older must be toilet trained. Children ages 3 and older may not come to school in pull-ups or diapers.
6. If a student has more than five tardies in a semester, a conference will be scheduled with the preschool director. If the tardies continue, this may be cause for dismissal from the preschool program.
7. If your child stays for after-care (after 1 PM), there is a one-time fee of \$50 for supplies invoiced with the first tuition payment.
8. A \$50 fee will be assessed for any changes made reducing your chosen school program days or times after July 15th. No fee will be assessed for adding days or hours.
9. Tuition for the school year is set annually and divided into 10 equal monthly payments. **Your first tuition payment is due July 1st and is non-refundable.** Payments 2 – 10 are due September 1st through May 1st. There is no tuition reduction for absences or holiday closures. Extra hours are billed separately.
10. Tuition reminders are sent via email on the 1st of the month, with payments due by the 5th. Tuition may be paid by cash, check, or online. A late fee of \$75 may be assessed if full payment is not received by the 10th. Accounts in arrears for 30 days or more may result in dismissal from the program.
11. If you voluntarily withdraw your child from our program and wish to have your tuition prorated, you must give us two weeks' written notice by filling out a withdrawal form. If you give us less than two weeks' written notice, you will be responsible for the entire month's tuition.
12. You will be charged \$25 for returned checks or failed Procare transactions.
13. The oldest child enrolled will pay 100% tuition and subsequent children will receive the 20% sibling discount regardless of program.
14. Abiding Savior Lutheran Church members receive a 20% reduction in tuition and pay a reduced preschool application/activity/supply fee of \$220.
15. We reserve the right to withdraw the above discounts if tuition is not paid in full by the 10th of each month.
16. If multiple discounts are available, the largest discount will be applied.

Emergency Contacts:

Child will be released only to the custodial parent(s) or legal guardian(s) and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident or emergency, if for some reason, the custodial parent(s) or legal guardian(s) cannot be reached:

Name	Address	Work#	Cell/Home#
Name	Address	Work#	Cell/Home#
Name	Address	Work#	Cell/Home#
Name	Address	Work#	Cell/Home#

Helpful Information About Child:

- Sections 7.1 and 7.2, of the Child Care Facility Handbook, require a current physical examination (Form 3040) and immunization record (Form 680 or 681) within 30 days of enrollment.
- Section 7.3, of the Child Care Facility Handbook, requires that parents receive a copy of the Child Care Facility Brochure, "Know Your Child Care Facility" (CF/PI 175-24), **or**
- Section 8.3, of the Family Day Care Home/ Large Family Child Care Home Handbook, requires that parent(s) receive a copy of the family day care home brochure, "Selecting A Family Day Care Home Provider" (CF/PI 175-28).
- Section 7.3, C.3 of the Child Care Facility Handbook, requires that parents are provided food and nutrition policies used by the child care facility.
- Section 2.8, of the Child Care Facility Handbook, requires that parents are notified in writing of the disciplinary and expulsion policies used by the child care facility, **or**
- Section 2.3, of the Family Day Care Home/ Large Family Child Care Home Handbook, requires that parents are notified in writing of the disciplinary and expulsion policies used by the family day care provider.

Your signature below indicates that you have received the above items and that the information on this enrollment form is complete and accurate. I hereby grant permission for the staff of this facility to have access to my child's records.

Signature of Parent/Guardian

Date