

Session Meeting
First Presbyterian Church
Davenport, Iowa
November 17, 2025

The stated meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, November 17, 2025. The meeting was held in Von Maur Hall with Zoom available.

Moderator Rev. Dr. Kristopher Schondelmeyer called the meeting to order at 6:32 PM and stated that a quorum was present.

Pastor Kris led a devotion after reading Proverbs 16:9. Elders discussed the questions he posed. 'Perhaps the interruptions in our lives are an opportunity to do God's work?' and 'How do we remain open to the Spirit that is trying to guide us?'

	Class of 2025		Class of 2026		Class of 2027
P	Dan Breinich <i>Personnel</i>	P	Dianna Darland <i>Hospitality & Welcoming</i>		
P	Nancy Chapman <i>Finance</i>	P	Denny Jorgenson <i>Congregational Fellowship</i>	P	Dan Darland <i>Building Grounds & Safety</i>
P	Bonnie Johnson <i>Stewardship</i>	E	Kathy Knox <i>Christian Ed & Fellowship with Youth</i>	P	Craig Foster <i>Finance</i>
P	Nathan Kabel <i>Buildings Grounds & Safety</i>	P	Cathy Pratscher-Woods <i>Stewardship</i>	P	Paula Hartmann <i>Personnel</i>
E	Zoë McCullum <i>Buildings Grounds & Safety</i>	P	Jed Steckel <i>Adult Spiritual Growth</i>	P	Sharon Simmonds <i>Adult Spiritual Growth</i>
P	Julia Meyer <i>Co-Clerk of Session</i>			P	Jay Williams <i>Adult Spiritual Growth</i>
P	Kristine Oswald <i>Worship & Music</i>			P	Erin Yingling <i>Christian Ed & Fellowship with Youth</i>
P	Mark Ruebling <i>Congregational Marketing & Growth</i>				
P	Vicki Stegall <i>Personnel</i>	P	Mark Jones <i>Co-Clerk of Session, non-voting</i>	<i>P-present E-Excused A-Absent</i>	

Staff members:

P	Rev. Dr. Kristopher Schondelmeyer <i>Pastor / Head of Staff</i>	E	Kristine Olson <i>Director of Financial and Business Administration</i>	P	Darren Long <i>Director of Building and Grounds</i>
P	Marty Bowles Edwards <i>Co-Director of CEFY</i>	P	Jim Middleton <i>Director of Office Administration</i>	P	Matthew Bishop <i>Director of Music and Arts</i>

A Land Acknowledgement was read.

At 6:58 PM, Pastor Kris started the meeting with prayer.

Guests: FPC Staff Members and Deacon Moderator, Terri Scheetz

The Finance Committee requested an amendment to the Agenda, **On motion and second**, the agenda was approved as amended.

On motion and second, the Session approved seating our guests, with voice and no vote.

CONSENT AGENDA

The following items were presented on the Consent Agenda:

- Approve the Revised September 15, 2025, Session Meeting minutes.
- Approve the Revised October 2025 Clerk's Report.
- Approve the Revised October 12, 2025, Specially-Called Congregational Meeting minutes.
- Approve the October 20, 2025, Session Meeting Minutes
- The e-vote to approve Nancy Chapman as the third Commissioner to the 218th Stated Meeting of PEIA on November 20, 2025, 1-3 PM at First Presbyterian Church, Cedar Rapids was affirmed.

On motion and second, the Consent Agenda was approved as presented.

CLERK'S REPORT

- Reminder: Session Committee's Year-End Reports for the 2025 Annual Report can be submitted at any time but no later than January 16, 2026.
- The Report of the Clerk of Session for October 2025 is appended to these minutes.
- Communications received by the Clerk:
 - None
- New Elder and Deacon training was offered on November 15, 2025.
- New and currently serving Elders and Deacons were offered training for the Child Sexual Abuse Prevention Policy and Boundary Policy on November 16, 2025.
- 2026 Session Meeting dates were proposed and discussed.
- A proposed change to the election of PEIA Commissioners was presented, whereby Session elects, every December, 3 Commissioners and 3-5 alternates to serve for the next year to allow for consistency, creating familiarity with the topics. As requested the dates and locations of the quarterly PEIA meetings were emailed to Session on November 19, 2025.
- The updated E-voting policy changes were presented as being as close to the procedure when votes are made in person. After discussion it was **approved**.
- Jed Steckel made a motion to be the second Elder to the 2026 Congregational Nominating Committee for a 2-year term. **The motion was seconded and approved.**

DEACONS' REPORT

Deacon Moderator Terri Sheetz reported that Cocoa and Caring is scheduled for December 2, 2025. Deacons are deciding how to best help Sudlow Intermediate School with available funds. Meals FPC serves through Church's United have increased from 40 to 65. Kids Against Hunger assembled 6000 meals with 45 volunteers. To date FPC has donated more than

150,000 meals. All volunteer slots were filled for the PUNCH Thanksgiving meal. The Angel Tree to benefit Bethany will be on display soon.

- There was discussion about providing a Deacon to serve on the 2026 Congregational Nominating Committee.

SESSION COMMITTEE/COMMISSION REPORTS

- Written Session committee reports were received and are appended to these minutes.
- **On motion and 2nd**, the reports from the Finance Committee were received.
- Comments from Elder Craig Foster, Finance Committee, on the Income/Expense reports.
 - FPC did receive a total of about \$100K from Birdies for Charity in October
 - We currently have a \$62K surplus for the month of October.
 - YTD, there is a \$32K deficit.

	October 2025		October 2024	
	Actual	Budget	Actual	Budget
General Fund Income	\$ 129,274	\$ 111,426	\$ 175,395	\$ 86,844
Custodial Accounts Income	6,857	-	2,259	-
Compensation Expenses	(50,829)	(56,067)	(50,079)	(55,892)
Non Compensation General Fund Expenses	(16,437)	(20,188)	(16,713)	(18,307)
Custodial Accounts Expenses	(6,857)	-	(2,259)	-
Operating Surplus (Deficit)	\$62,008	\$35,171	\$108,603	\$12,645
Net Insurance Claim Inc/(Exp)	-	-	-	-
Net Surplus (Deficit)	\$62,008	\$35,171	\$108,603	\$12,645
	2025 Year-To-Date		2024 Year-To-Date	
	Actual	Budget	Actual	Budget
General Fund Income	\$ 674,077	\$ 626,008	\$ 626,275	\$ 560,362
Custodial Accounts Income	46,195	-	56,945	-
Compensation Expenses	(511,575)	(530,635)	(513,169)	(537,017)
Non Compensation General Fund Expenses	(191,745)	(229,697)	(186,089)	(224,616)
Custodial Accounts Expenses	(46,194)	-	(56,946)	-
Operating Surplus (Deficit)	(\$29,242)	(\$134,324)	(\$72,984)	(\$201,271)
Net Insurance Claim Inc/(Exp)	(2,396)	-	-	-
Net Surplus (Deficit)	(\$31,638)	(\$134,324)	(\$72,984)	(\$201,271)

All numbers are rounded.

- A motion from the Finance Committee was read.
The Finance Committee recommends that in accordance with the Memorial Gifts Policy approved by Session in 2024, the undesignated monies remaining in the Memorial Account be reported as memorial income in 2025. This determination should be done at least annually. That amount at October 31, 2025, is \$12,353.32.
 - Upon discussion it was clarified that these undesignated/unrestricted memorial gifts become income and are moved to the general fund.
 - **The motion was approved.**
 - The 2025 Forecast and the 2026 draft Budget were reviewed.
 - The 2025 Forecast had a budgeted deficit of \$87K, but currently the forecasted deficit is \$32K.
 - 2025 budgeted Pledges is \$606K, but the forecast is for \$603K.
 - The 2026 forecast for Pledges is \$617K. There is a \$50K grant from a restricted fund in the forecast, also an estimate of \$20K from Birdies with \$12K in interest.
 - There is an overall 6% increase in expenses for 2026, mainly because of a 15% increase in property and liability insurance.
 - The projected deficit is \$127K.
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STAFF REPORTS

The staff reports were received and appended to these minutes.

Report of Rev. Dr. Kristopher Schondelmeyer, Pastor/Head of Staff

- The “This is My Story” stewardship program videos were edited by Kris.
 - Kris and Abby Schondelmeyer prepared sermons based on the topic of Gratitude.
 - Kris will lead the Adult Sunday School class ‘The Language of Advent’ which starts November 30th.
 - Kris planned the Blue Christmas service on December 11, the Advent services with music and the Family Christmas Eve Service.
 - He made pastoral care visits and shared meals with members.
 - He led new Elder/Deacon training, E/D Boundary training and the Child Protection training.
 - He met with the SDT subcommittee to draft the RFQ.
 - He worked on Presbytery financial matters. and other activities with regard to his PEIA Moderator responsibilities.
 - The closure of Princeton Church is proceeding. A deed has been obtained, and the building will be gifted to the city as a future Town Hall and Community Center.
 - Sermon Talks on Thursday mornings at 9 AM will start again on December 4th.
 - Kris will be on vacation November 21-28.
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OTHER BUSINESS

- Mark Jones, Chair of the APNC, highlighted their work by saying that they are working on the MDP (Ministry Discernment Profile), which will describe the church and the job for potential candidates. Once completed the MDP will be sent to Session and then to PEIA for approval. After it is approved by both, the job will be posted. The motion to approve a minimum effective salary of \$65K and a maximum effective salary of \$75K along with benefits was 2nd and was opened to discussion.
 - After the job is posted, another post for a Director with salary/benefits commiserate with current FPC Director staff will be posted.
 - The Donor will cover the cost of the salary, benefits, search and moving expenses.
 - The vote for the minimum and maximum effective salary and benefits was approved as presented by the APNC.
- **Strategic Discernment Team:** The sub-committee has been working on the RFQ, (Request For Qualification). A list of the firms, the projected timeline and qualifications are in the attached meeting minutes.
 - The motion for Session of FPC Davenport approve the Request For Qualification plan as developed by the SDT subcommittee was 2nd and open to discussion.
 - The minutes didn't include the cost. The SDT estimates that between \$50K - \$100K, but likely \$60k - \$75K will be charged to create a master plan
 - **The amendment to add the cost to the motion was approved.**
 - At this time no funding source has been identified.
 - After the Master Plan is developed, it will be shared with Session and then the Congregation. A Capital Campaign will follow.
 - A motion to vote on the concept of a plan of submitting RFQ to 6 firms and then hire within the agreed cost parameters was **approved.**

Evaluation of the meeting: Meeting went well. A lot was done in good time.

ADJOURNMENT

The agenda was completed as amended. No new business was brought to the floor. The Moderator closed the meeting with prayer at 8:50 PM.

The next Stated Meeting of the Session of First Presbyterian Church, Davenport, Iowa is proposed to be held January 26, 2026, at 6:30 PM in Von Maur Hall. Zoom will be available.

Rev. Dr. Kristopher D. Schondelmeyer
Moderator

Julia A. Meyer
Co-Clerk of Session

Appendix 1: Clerk's Report, November 2025

REPORT OF THE CLERK OF SESSION

November 2025

I. Membership Changes

New Member

The membership of Sarah Oliver was approved by Session on October 20, 2025. She was introduced to the congregation on November 2, 2025.

Death of Members

- Patti Sothmann died October 11, 2025. A service in her memory was held on October 20, 2025 at Weertz Funeral Home.
- Lee A, Schneider died October 21, 2025. A service in his memory was held on October 29, 2025 at Weertz Funeral Home.

II. Training of Elders and Deacons

New Elder and Deacon training was offered on November 15, 2025. Boundary and Child Protection training for new and currently serving Elders and Deacons was offered on November 16, 2025.

III. Proposed 2026 Session Meeting Dates

Proposed Session meeting dates for 2026 are listed below. These dates will be voted on at the December 15, 2025 Session meeting.

- January 26
- February 16 (Presidents' Day)
- March 16
- April 20 (Easter is April 5)
- May 18
- June 15
- July – no meeting
- August 3 (first Monday; Zoom only)
- September 21
- October 19
- November 16
- December 14 – Proposed joint meeting of Session & Deacons

IV. Annual Approval of 3 PEIA Commissioners and Alternates

It is proposed that Session vote once a year, in December, to elect 3 Commissioners and 3-5 alternates to attend next year's quarterly PEIA meetings. These 3 Commissioners would be responsible for faithfully attending the 4 meetings or to find a substitute amongst the alternates. One commissioner will be responsible for writing up highlights from the meeting and submitting them to the Clerk, to be included in the Session Package.

If the 3 commissioners and alternates are not available, Session has the option of electing substitute Elder(s) or voting to send fewer than 3 commissioners to the PEIA meeting.

V. CEFY and Adult CE Attendance

October 2024	Nursery	Pray-ground	Sunday School All Grades	Kirkwood Choir	Cherub Choir*	Musik-garten*	Youth Choir	Youth Ministry*	Adult Sunday School
6	2	8	12	7	-	7	14	13	20
13	4	15	Manna & More	12#	4	Manna & More	recess	10	Manna & More
20	5	9	9	recess	3	5	?	42^	18
27	5	15	14	12	3	5	Trunk-or-Treat	Trunk-or-Treat	15
Total	16	47	35	31	10	17	14	65	53
Weekly avg	4	12	12	10	3	6	14	26	17
			#singing in worship		*Children & Adults			^Wapsi	

October 2025	Nursery	Pray-ground	Sunday School All Grades	1st & 2nd	Tweens 3rd 5th	Confirmation*	Musik-garten*	Kirkwood Choir	Youth Choir	Youth Ministry*
10/1 -10/4										
10/5 -10/11	4	10	11	4	5	2	5/5	6	13	10/5
10/12 - 10/18	4	10	M&M	M&M	M&M	M&M	M&M	8	14	9/4
10/19 - 10/24	2	10	10	2	4	4	3/1	6^	Recess	Wapsi #43
10/25 - 10/31	2	10	18	7	7	4	2/1/1	8	13	7/4
Total	12	40	39	13	16	10	10/8	28	40	26/11
Weekly avg	3	10	13	4	5	3	3/3	7	13	9/4
^sang in worship		#15/9/19 children/youth/adult				T & T, trunks 13, 200 visitors		*children/adults/youth		

October 2025	Adult Sunday School	Women of Hope	Bible Basics	Sermon Talks	Contemp-lative Prayer
10/1 - 9/4			7	8	
10/5 - 10/11	12	5	9	9	
10/12 -10/18	M&M		7	6	
10/19 - 10/25	14		8	7	
10/26 - 10/31	9		9	Recess	6
Total	35	5	40	30	6
Weekly Avg	12	5	8	8	6

VI. Worship Attendance

October 2024					October 2025				
		Cong Count	Choir & Clergy	Totals			Cong Count	Choir & Clergy	Totals
	9:30 AM	102	35	138		9:30 AM	82	46	128
	On-line Views			29		On-line Views			40
6	Total			167	5	Total			168
	9:30 AM	91	55	146		9:30 AM	55	50	105
	On-line Views			32		On-line Views			40
13	Total			178	12	Total			145
	9:30 AM	75	45	120		9:30 AM	93	41	134
	On-line Views			28		On-line Views			52
20	Total			148	19	Total			186
	9:30 AM	121	46	167		9:30 AM	87	34	121
	On-line Views			36		On-line Views			40
27	Total			203	26	Total			161
		Monthly Totals		696			Monthly Totals		660
		Weekly Average		174			Weekly Average		165
Video counts are based on views at least 2 weeks of from the service date. Weekly average is figured on in-person attendance and total views on Vimeo and Face Book.					Video counts are based on views at least 2 weeks of from the service date. Weekly average is figured on in-person attendance and total views on Vimeo and Face Book.				

Appendix 2: Session Committee/Commission Reports, November, 2025

Session Committee/ Commission Notes: November 2025



CEFY

November 3, 2025, via Zoom

Present: Abby, Marty, Kathy M., Kathy K., Deanna H.

Gathering and Prayer

Budget- they have been working with Kristine to see what funds and parts of the budget to use for purchases that have been made.

What have we been working on

- Rearranged 3rd floor Hallway
- New TV is up in Youth Room and rearranged furniture
- Bulletin board on 3rd floor has announcements and events
- Working on more consistent fellowship time for tweens- want to have more get togethers to help with relationship building

Children's Ministry (birth – 5th grade)

- Nursery
 - Madison has decided to step back. We are working to get another person or a creative option for care- One persons name has been submitted to the personnel committee so that is in process.
- Musikgarten
- Kirkwood Choir
 - Sings on November 16 and December 24
- Sunday School
 - Advent / Christmas plans are in the works

Youth Ministry (6th – 12th grade)

- Confirmation
 - 5 students currently
- Youth Group
 - Meeting weekly and having fun

Family Ministry

- December 5: Christmas Party / Movie Night (drop off 5 PM pick-up 8 PM)

Upcoming dates:

November 9: Manna and More: Celebrating together around the table – after worship

November 9: Kids Against Hunger – 4 PM

November 22: Tween (3-5th grade) Game Afternoon at Schondelmeyer's – 1 PM – 3 PM)

December 5: Christmas Party / Movie Night



Finance Committee

The meeting was called to order by Tom Spitzfadden at 7:00 p.m. on October 14, 2025.

Present were Stephanie Arp, Nancy Chapman, Craig Foster, Karen Moore, Pam Paulsen, Kristine Olson and Pastor Kris Schondlemeyer. Kirk Christie was absent. Karen agree to take notes.

Minutes of the September meeting were approved.

Keeping in mind that we want the deficit for this year to be less than the 2024 deficit, we had a long discussion on how to manage additional income from three different sources. We have the availability to add \$15,000, \$50,000 and \$12,350 from different funds. Nancy and Craig will meet with Kristine to make a proposal at our November meeting.

Kristine reported on the September financials. The Birdies gift of \$37,191.50 was received in October and will be included in a separate line in the financials going forward.

The insurance questionnaire was completed with Stephanie's help.

The Magnusson bequest status was reported by Tom. It was approved by Finance Committee and will be forwarded to Session for discussion and approval on October 20.

The Buildings and Grounds committee has requested that we pay half of the remaining balance for the gutter repair and we agreed that it will be paid. The chapel roof needs to be replaced.

Finance Committee agreed to approve the RFCE for \$42,000 plus contingency with a funding source of the building or capital maintenance reserve in the general fund.

We need to work with New Covenant on possible changes to the new restricted funds spending guidelines.

Kristine reported that the Breeze update is not working as well as expected concerning yearly pledges. She and Tammy are working on this. The Quick books chart of accounts is continuing to be upgraded.

There was agreement that Kristine would address Giving Tuesday this at Session on Monday.

Our next meeting will be November 11 at 7:00 p.m.

The meeting was adjourned with prayer by Pam at 8:30 p.m.



Building, Grounds & Safety

Meeting date: November 10

Attendance: Darren Long, Pete Madden, Andy Edwards, Matt Kabel, Nathan Kabel, Dan Darland, Kris Schondelmeyer, Kristin Olson, Nancy Chapman

Old business discussed

1. Items upstairs were brought downstairs for donation to restore
2. Pipes across from choir room have been repaired by Crawford
3. Andy went through the metal chairs and removed damaged ones. Dan is going to bring in his dump trailer so they can be loaded and taken for scrap
4. Chapel roof repair will start in spring. Kristine said the check for down payment has already cleared
5. Dan setting up a time to meet with Darren to check voltage for motor to the bell tower and ceiling exhaust fans

New business discussed

1. The boiler maintenance contract has expired. The cost has remained the same and new contract has been signed
2. Snow removal company has been selected, but nothing has been signed. Darren taking care of this week
3. Boiler vs. Mini splits to heat front offices. The water boiler heating the front offices was thought to be leaking water and gas. It was turned off out of safety. The thoughts were to either replace the old boiler, a cost of \$6,576 or upgrade to mini splits, with a cost of approximately \$32,000. Matt looked at it and said there was no indication of water leaks (there was no water, and some of the screws had clearly not been turned). If it can be fixed, there will not be a cost, and if it does need replacing, Crawford will be contacted to replace the boiler. Matt went in on Thursday and was able to clean the boiler, which, ultimately, didn't have any leaks, and the cleaning addressed the gas.
4. From Boy Scout Troop, Monday meeting discussing where to hang shadow boxes, and will be hung Tuesday
5. Refrigerator in gym needs emptied so it can be cleaned
6. Roaches have been seen in gym. Andy will contact Kevin, who came out last time for pests, and see about setting up a monthly contract

Next meeting is December 1, 5:30 PM



SDT Sub-Committee

Meeting of 11 Nov 2025

Members present: Pastor Kris Schondelmeyer, Co-Chairs Nancy Chapman & Ted Brown, Dan Darland, John Gere, & Terry Hilbert.

1. The meeting opened with prayer led by Pastor Kris – 10:05AM
2. Dan agreed to be note taker, no one knows why.

3. The purpose of this meeting is to create a Request for Qualifications (RFQ) to engage architectural firms:
 - a) The goal of the engagement is to accomplish the stated goals of meeting our “Way Forward” from the SDT meeting discussed on 15 Oct:
 - i. Creating a master plan that encompasses:
 1. Mission/ministry priorities (what God is calling us to do).
 2. Our current buildings (their condition, strengths, and limits)
 3. Future Vision (the kind of space we need to serve for the next generation).
 - ii. The result is:
 1. A unified picture of how all the parts fit together. •Options for renovation, addition, or both.
 2. A phased plan that shows what should come first, and what can wait.
 3. Cost ranges and visuals so we can clearly see what’s possible
 - b) The submitted qualifications should include:
 - i. Who the firm is
 - ii. What type of work have you performed in the past
 - iii. How will you engage with us/stakeholders
 - iv. Approach for working within the existing space and potential new space
 - c) Our search for qualified firms would include those who have worked with churches (though not necessarily exclusively), and/or higher education where it is common to modernize historic structures.
4. John presented a document with his approach for finding the best qualified candidate.
5. Kris presented a draft RFQ that we edited to fit our specific goals and based upon John’s previous discussion.
 - a) The RFQ includes:
 - i. Introduction
 - ii. Project Background
 - iii. Scope
 - iv. Spaces/Programs involved
 - v. Submission requirements
 - b) Evaluation/selection criteria were established.
 - i. Demonstrated experience with similar projects
 - ii. Understanding of the mission and context of the organization
 - iii. Quality and creativity of design philosophy
 - iv. Experience with stakeholder engagement
 - v. Capacity to complete work within project timeline and agreed upon budget
 - vi. References and past client satisfaction
6. POC for submission and communication was decided to be Diana Miller-Bur

7. We determined a schedule for activities from RFQ release to selection:

RFQ Issued	November 18, 2025
Site Visit/Walk Through	December 1, 2025
Questions Due	December 8, 2025
Qualifications Due	January 20, 2026
Shortlist Announced	If Needed
Interviews	March 2, 2026
Selection Announced	March 31, 2026

8. We selected local or regional firms that we believe have the required qualifications:

- a) Studio 483
- b) IMEG
- c) Shive Hattery
- d) Groth
- e) Bray
- f) Martin Gardner

9. Dan's pen ran out of ink so the meeting ended abruptly at 1:00PM (Dan will carry backup pen from now on), and we were also done.

Submitted by Dan Darland 13 Nov 2025

Appendix 3: FPC Staff Reports, November 2025

FPC Staff Reports: November 2025



Marty Bowles-Edwards, Abby Schondelmeyer: Co-Directors of Christion Education

CEFY programming is in full swing for Children, Youth, and Families.

We had a very successful Trunk or Treat with 13 trunks and over 200 visitors. First place was The Jacobsmeier Family, second place was The Schondelmeyer Family, and third place was Diana Darland.

We continued refreshing the 3rd floor:

- Cleared stored furniture from the hallway to create an inviting area for adults as they prepare to meet their children after Sunday School hour.
- Opened up the hallway for full use in active programming for the children and youth.
- Placed a bulletin board to greet people arriving on the 3rd floor. CEFY announcements will be posted weekly. This will provide an additional communication tool.
- Youth room was reorganized, which included a large TV, and Custodial Staff cleaned the flooring.

We are in the process of planning the Christmas Eve Family Service based on “Advent in Plain Sight” by Jill Duffield.

We are working toward monthly tween (3rd – 5th grade) fellowship times to help facilitate a long-term group dynamic.

Please be sure to read our meeting minutes to learn about what is going on in CEFY programming.

Children’s Ministry (birth – 5th grade)

Sunday School focused on the 23rd Psalm. We used a multi-modality approach to accommodate different learning styles. The children were led in yoga/stretch poses which emphasized key words and concepts. Games were used to highlight aspects of Shepherding and explain the metaphor of the Shepherd used in the 23rd psalm. Artwork was used to create laminated placemats with 2 versions of the 23rd psalm. The goal was to expose the children to the formal, traditional and beloved language, as well as a PCUSA simplified children’s wording.

Manna and More programming was created for intergenerational sharing. The Spider Web theme was used, tying in seasonal interests with introducing the Congregation to the new FPC Davenport Website. Hands on spider web, fine motor games were made for each table. The craft table drew children over to create stained glass window themed spider webs. This tied in the Stained-glass window theme from their classroom.

Consecration/Reformation Sunday was celebrated in the gym with a Scottish theme. Stations were set up for a shortbread snack, highland games, 2 Scottish crafts, a Scottish book reading corner, and a coloring center of Edinburgh scenes.

We are empowering our nursery staff to suggest (and make) changes that work better for our church now. This has included rearranging space and furniture. We will plan to update the storage unit to help create more usable space coats and other items.

Youth Ministry (6th – 12th grade)

Our youth ministry program is working on creating lasting and long-term relationships between youth and mentors. We meet most weeks with outings periodically. Our October outing was an Escape Room (we didn't make it out 😞)

The new Confirmation class has begun. We are using the Sparkhouse Confirmation curriculum. A huge thank you to Craig Foster for agreeing to be a Confirmation mentor and Elders signing up to assist as schedules allow.



Matthew Bishop, Director of Music & Arts

The Performing Arts Series has officially opened with a beautiful concert by Lyyra on October 21. An anonymous donor made it possible for 15 students from Augustana to attend the concert.

The Western Illinois University Singers presented a free concert on November 3 as part of their recruitment tour. They were joined by the North Scott Singers, and the audience was quite large (many local WIU alumni were present).

The Justice Choir of the Midwest opens its season on November 16 with a concert titled "Ban(ne)d Together" on the theme of LGBTQ+ Justice and Joy. This is a free concert and a free will offering for Clock, Inc. will be collected.

I am preparing for the Advent concerts and Christmas Concert. Alex is coordinating the organists for the November 30th concert; the December 7th Lessons and Carols will be rebroadcast on WVIK at a time TBD.

I will be away on PTO leave November 21-29.



Kristine Olson, Director of Finance & Business Administration

- October 2025 Financials were late and provided to the Finance Committee on Saturday, November 8th. Financials will be provided to all committee chairs by their next meetings.
- As a reminder, **please submit APPROVED expense reimbursements on completed expenditure forms** to the Finance Office **by the 8th and 23rd of each month** to ensure payment by the 15th and Last Day of each month, respectively. **Unapproved expense reports may result in a delay in processing your reimbursement requests.**
- I will be on vacation starting Friday, 11/14, and returning on Thursday, 11/20.

- **2026 Budget:** Please provide remaining 2025 estimated expenditures by 12/1/2025 so we can better forecast 2025 surplus/(deficit).
- **2026 Stewardship Status Update** thru 11/11/2025:
 - Total Pledged: \$486,198
 - Total Pledgers: 92
 - Pending 2025 Pledgers (# pledgers & 2025 amt pledged: 48; \$130,998)
 - Total Estimated 2026 Pledge (# pledgers, amt pledged): 140; \$617,196

Old Business/Outstanding Items/Projects:

- Breeze Giving Implementation
 - A Breeze to Church Windows Accounting reconciliation process and Breeze to QBO reconciliation process will be provided to Finance by November 21st.
 - We will send Giving Statements for gifts received thru 11/23/2025 by Wednesday, November 26th.
 - Online Giving via Breeze will replace Vanco effective 1/1/2026. I continue working with existing Vanco givers with the transition and this process is going smoothly.
- QuickBooks Online Implementation
 - Implementation is in the final steps. Tammy and I are transferring the last of the historical data into QBO after fixing items for reporting purposes.
- The Policies & Procedures Review for the Year 2024: I was delayed in providing my comments to Finance in October. They will receive my comments no later than 11/21/25.
- We are caught up with July, August and September review packages.
- The Magnusson Music Fund at New Covenant has been established and awaiting distribution from her estate.

New/Upcoming Items/Projects:

- #Giving Tuesday 12/2/2025: FPC will be creating social media posts, a website event, and announcements in eNews & bulletins to ask donors to consider additional gifts to FPC.
- Venmo, PayPal, and Text-to-Give are now accepted by FPC!



Jim Middleton, Director of Office Administration

Integration and Data Management

- Archiving legacy member data continues. We are taking care to manage the archiving process to maintain access to past data while cleaning current information.
- Notebird configuration continues. We are working on creating new users and configuring the correct security setting.

Office Operations

- Currently we are printing 140 worship service bulletins.
- Daily office functions—including phone systems, building access control, document production and copying, office equipment maintenance, and software upkeep—continued without interruption.