

Spring Heights Summer Staff Application Resources

Summer Camp Job Descriptions

Counselor: Oversees and assists volunteer counselor interactions. You, as well as the volunteers will be responsible for getting campers up and ready for the day, take campers to and from activities, lead Bible studies and devotions, and get them ready for bed in the evening. All counselors spend the most amount of time with the campers out of all other summer staff positions. Applicants must be 18 years or older.

Wage: \$350 a week

Program Staff: Program staff are expected to work at different activity areas as well as set up areas that campers will be using. Your responsibility is to help counselors go from activity to activity with as few delays as possible. Program staff will help assist at the barn, archery field, challenge course, campfires, and all camp activities. It is preferred that they are also lifeguard certified. Applicants must be 16 years or older.

Wage: \$350 a week

Program Coordinator: Supervises and oversees the program staff, program scheduling, and will see to any problems that occur on the camp site when the Camp Director is not on site. Applicants must be 18 years or older.

Wage: \$400 a week

Barn Coordinator: Supervises barn program staff to ensure all horses are being fed correctly and that campers are safe while riding. Applicants must be 18 years or older.

Wage: \$400 a week

Challenge Course Coordinator: Must be able to perform periodic inspections of equipment and challenge course elements. Must be able to perform rescues in different climbing scenarios. Applicants must be 18 years or older.

Wage: \$400 a week

Pool Coordinator: Must have a lifeguarding license. In charge of making sure the pool has the correct chemical balance and that the pool is being kept clean. They also supervise and oversee all program staff lifeguards. Applicants must be 18 years or older.

Wage: \$400 a week

PR Intern: The PR Intern plays a vital role in supporting the marketing and communications efforts for our summer camp program. This internship is an excellent opportunity for students interested in pursuing a career in public relations, marketing, or related fields. Responsibilities include content creation, social media management, and photography and videography documentation of campers and staff. Note that while this person's main job revolves around marketing and communications, this team functions by being flexible and the willingness to wear many hats. PR Interns are required to be at staff training so that they can assist as a trained Spring Heights Staff members during activities and emergencies. Applicants must be 16 or older.

Wage: this position is funded through a partnership with Bridge Valley Community and Technical College. Please contact our office for wage information.

*While volunteer counselors and Spring Heights Ambassadors spend the most amount of time with the campers during the day, all summer staff stay in the same living quarters as campers and are expected to eat meals with campers. Your job over the summer is to build relationships with campers and help them learn and grow. Community living is a big aspect of making that happen.

DaySpring Job Descriptions

DaySpring Staff: DaySpring is our mobile camp that takes the ministry of Spring Heights to churches all over the state of West Virginia. These staff members will be responsible for packing up and bringing camp activities to churches, leading activities, and helping train volunteers. If there were to be a week where a DaySpring is not going on, all DaySpring staff would fill in to help with summer camp based on their skill set. Applicants must be 18 years or older.

Wage: \$350 a week

DaySpring Coordinator: Supervises all DaySpring staff and operations and is responsible for the communication between DaySpring sites and Spring Heights. Applicants must be 18 years or older.

Wage: \$400 a week

Other Summer Job Descriptions

Administrative Assistant: Handles all registrations, phone calls, paperwork, and all basic office operations. While this position is seasonal, it is still an hourly job. Office hours are 8:30-4:30. Applicants must be 18 years or older.

Wage: \$8.75 an hour

Camp Nurse: Checks medical forms when campers arrive, distributes medication, and responds to medical emergencies that occur on the camp site. You must be a fully certified medical professional that can legally distribute medication. The Camp Nurse needs to be on call the entire time campers are on site in case of an emergency. Therefore, this person needs to be able to stay on site during the weeks of summer camp. There is not an age requirement for this position, but applicants must be able to present proper certification upon interview.

Call Office for Nurse Wages

Summer 2026 Schedule

June 1- June 13: Staff training. (Days off will be discussed during the first day of training.)

June 15-19: Coordinator training.

June 22-26: Activity training.

June 28: Summer camp begins

July 31: Last day of summer camp

August 3-7: End of summer clean up