

# **Wesley United Methodist Church**

503 North High Street, Morgantown, WV 26505

Phone 304.292.9485

Email: wesleymorgantownfinance@gmail.com

Website: wesleymorgantown.org

## **ACH (automatic transfer) Authorization**

Please answer the following questions and return this letter with your signature to Coleman Guenther via the Church Office in a sealed envelope to ensure confidentiality.

\_\_\_ I wish to use the ACH (automatic deduction from checking/savings account) option

Please deduct from my account as follows:

\$\_\_\_\_\_ on the 5th of each month **and/or** \$\_\_\_\_\_ on the 20th of each month

Starting on this date: \_\_\_\_\_

My checking account information is: (you may attach a voided check if you prefer)

Bank Name: \_\_\_\_\_

Routing: \_\_\_\_\_

Account Number: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

To change or stop this ACH please contact Coleman Guenther at 304-292-9485 and/or 304-216-0353 (c) or email wesleymorgantownfinance@gmail.com 7-10 days notice required for the change.

Thank You,  
Wesley's Bookkeeper