

# EDUCATION AND CHILDRENS' CAMP ENDOWMENT POLICY AND PROCEDURES

## Newington Baptist Church Property Policy and Procedures

**Article 5 - Board of Directors Section 3-4:** To establish governing principles, policies, and determining practices for the Church, including the creation and/or approval and maintenance of policies and procedure manuals, which will contain all controlling policies and procedures governing any and all aspects of the Church's affairs, including, but not limited to, committee task descriptions and policies regarding the handling of funds, use of facilities, and employment policies and practices;

**Article 10 Section 1 Church Operation Manual:** The Policies and Procedures Manual of Newington Baptist Church will provide more specific and detailed information on how NBC will operate beyond what is covered in the Constitution and Bylaws. The purpose of the Policies and Procedures Manual is to define orderly functional processes, and to protect the Church from financial, criminal, civil, and reputational risks. This Manual should include policies for all Ministries that require particular attention to detail in their processes to reduce risk or increase accountability. The manual will be maintained by the Church Administrative Assistant on the church website and other cloud storage.

Year:	B.O.D. Signature:	Date of Review:
2023	Corky Hogge	9/5/2023
2024	Corky Hogge	1/25/2024
2025	Corky Hogge	06/19/2025
2026	Emily Mathews	05/01/2026

# **Newington Baptist Church**

## **Education Endowment Program Requirements**

Through the vision and stewardship of faithful Newington Baptist Church, its members have offered scholarships to deserving recipients for many years. A gift of \$50,000.00 was presented to Newington Baptist Church to supplement educational expenses for members of Newington whose educational pursuits result in a vocation that leads to the advancement of Christ. These funds are invested and managed by the Board of Directors of Newington Baptist Church and available to any church member who meets the requirements stated below.

A gift of \$5,000.00 was presented to Newington Baptist Church to be used specifically to send a child or youth involved in Newington's Youth or Children ministry to camp. All interest on these monies is to be reinvested back into the original endowment amount.

### **General Requirements**

#### **The Applicant Must Be:**

1. An active member of a Newington Baptist Church for at least six (6) months or more before the beginning of the academic school year.
2. Must provide the Board of Directors, in writing, a statement regarding their call to a vocation that leads to the advancement of Christ.
3. Must complete an application that may be received by the Church Administrative Assistant to be forwarded to the Board of Directors.
4. Maintain an overall average grade of "B" or higher.
5. Preferred to have community involvement.

### **Education Scholarship Information**

#### **Program Criteria:**

1. Full-time student or employment while taking class(es).
2. Studying in an approved accredited program.
3. Requirements & General Information are as follows:
  - Scholarships are determined primarily by the following six (6) criteria: scholastic ability, financial need, Christian service, community service, character, and demonstrated leadership.
  - Scholarship amounts are granted per student for a full semester and are determined by the Board of Directors and the number of monies available in the respective Education Endowment account.
  - Scholarships will be sent directly to the school to be applied toward tuition.

- Those receiving the scholarship will be informed by a letter that includes the amount of the scholarship awarded.
- To be eligible to continue to receive a scholarship, an application must be submitted each semester/year.
- Scholarships are considered as grants and are not expected to be repaid.
- Scholarships are available for Associate, Baccalaureate, and Master's programs.
- Recipients are expected to be involved in Christian ministries on or off campus and to demonstrate the potential for Christian leadership.

## Children's Camp Scholarship Information

1. The Children's Camp endowment fund is for Christian Youth/Children camps to help a student improve their skills and explore a possible future in Christian ministry.
2. Those receiving the scholarship will be informed by letter, including the amount of the scholarship.
3. Refer to Mrs. Anne Brooks' letter of March 18, 2023 and Mrs. Jean Corrs' letter of July 24, 2023 for requirements for applicants to scholarships from the Children Camp Endowment. These letters appear on the next two pages.

**Endowment Award Range:** Scholarships will be determined by the Board of Directors and the available funds in the respective Education and Children Camp Endowment accounts. The Board of Directors will review all applications and respond in writing to the applicant within thirty (30) days from receipt of the application.

If you require further assistance, please contact:

Newington Baptist Church  
6169 Mail Street  
Gloucester, Va. 23061  
Phone: 804-693-2349  
Email: [nbc@newingtonbc.org](mailto:nbc@newingtonbc.org)

ENDOWMENT FUNDS FOR CHILDREN'S CAMPS

AGES 6-18

In order to withdraw funds for camps, parents should pay all they can afford. At that time whatever is needed can be withdrawn from the money set aside for this purpose. (The principal amount of \$5,000 is not to be touched and only the interest is to be used.)

The money was set aside for the children to enjoy the fellowship and fun. The Children and Youth Leaders are to help choose the receivers of this opportunity to attend the camp.

Also, I would appreciate getting a note as to the state of the funds and it would be nice to hear about how the children enjoyed the opportunity to attend the camp.

Anne C. Brooks



03/18/2023



July 24, 2023

Board of Directors (Corky Hooge)  
Newington Baptist Church  
Gloucester, VA. 23061

Dear Mr. Herman,

I thank you for letting us know about the awarding of the Cull scholarship to Victoria King, an excellent recipient.

At our family meeting this summer we voted to urge you to widen the scope of your consideration of candidates. We do not have any strict conditions - use not only interest but the original gift. Membership at Newington has been widened in the past to include other faiths though membership at Newington is certainly a plus. Larry did emphasize community involvement but, in general, we support this board in its decisions. We do appreciate an update of action taken.

Sincerely,

Jean Hooge Carr  
932 Burnt N. Cherry Circle NW  
Manetta, VA. 23064  
Readview Farm, PO Box 898, Gloucester, VA 23061