



Application for Placement of Ashes

Details of the Deceased

Full Name: _____

Last Address of Deceased: _____

Date of Birth: _____ Date of Death: _____ Age at Death: _____

Place of Death: _____

Religious/Cultural Practice: _____

Funeral Director: _____ Contact Details: _____

Name of Crematorium: _____ Date of Cremation: _____

Person transferring ashes to Windsor Anglican Columbarium : _____

Details of Applicant:

Full Name: _____

Address: _____

Telephone No. _____

Email: _____

Relationship to Deceased: _____

Signature: _____ Date of Application: _____

☐ I have read and understood the contract of sale document and policies and guidelines in alignment with legislation.

Columbarium Niche Details

Has a site been previously reserved? Yes ☐ / No ☐

Office Use Only:

Contract of sale produced during the application : _____ Columbaria Niche Position: _____

☐ Deceased ID documents mentioned on the contract of sale matches, correct and valid.

☐ Interment Right Holders documents mentioned on the contract of sale matches, correct and valid.

☐ The applicant is not the right holder mentioned in the "Contract of Sale," but they have provided identification documents for both themselves and the deceased, along with the original "Contract of Sale," to fulfill the duty of responsibility.

Consent to Interment

This section must be completed by the Interment Right holder

I _____, the named right holder on the contract of sale
and on the order of interment document for Columbarium Niche _____ do hereby consent to the interment of

Signed: _____

Date: _____

Placement of Ashes

The accepted maximum size of the urn with the ashes is 117mm (W) x 90mm (H) x 225mm (D)
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Each niche/memorial spot for ash interment holds one urn only and must meet size specifications and no exceptions allowed. We don't collect or store extra ashes at our facility.

Urn size: 117mm (W) x 90mm (H) x 225mm (D).

Stainless steel plaque size: 140mm (W) x 100mm (H).

Bronze plaque 150mm (W) x 115mm (H).

Date Collected: _____

Signed: _____

Plaque

☐ Stainless steel plaque size: 140mm (W) x 100mm (H).

☐ Bronze plaque 150mm (W) x 115mm (H).

Supplier: Living Memories

Plaque Wording (maximum 7 lines)

Line 1 _____

Line 2 _____

Line 3 _____

Line 4 _____

Line 5 _____

Line 6 _____

Line 7 _____

Does the plaque include Military insignia or emblems? Yes ☐ No ☐

Dept of Veterans Affairs original approval produced by the applicant along with photocopy? Yes ☐ No ☐

An order for interment

Purpose of this form:

A cemetery operator must complete and issue this order for interment before it conducts an interment at the site. Section 67 of the *Cemeteries and Crematoria Act 2013* provides that an interment must not take place in a cemetery unless the cemetery operator has issued an order for interment.

Date of interment: _____ Time of interment: _____

Area : _____ Row: _____ Niche No: _____

Urn/Plaque size specifications are followed by the applicant: Yes ☐ No ☐

Full name and address of the deceased: _____

Date of birth: _____ Date of death: _____ Place of death: _____

Next of kin or secondary interment right contacts:

Name: _____

Address: _____

Funeral director contact details if any:

Name: _____

Address: _____

☐ No funeral director involved during the interment

The contract of sale, application and order of interment documents are duly filled, and all the required original verifiable ID documents were produced to verify and photocopies were submitted to the columbarium management as required, thus I confirm that the over all transaction was satisfactory and all written conditions are met, where things have changed from the time of contract signing have been explained to my satisfaction.

Name of the columbarium administrator

Signature of the columbarium administrator

Date