MEMORANDUM OF AGREEMENT

BETWEEN

Gloucester County Department of Emergency Management

AND

Newington Baptist Church

6169 Main Street
Gloucester, VA 23061

I. PURPOSE

This Memorandum of Agreement (MOA) provides a framework within which Gloucester County and Newington Baptist Church will cooperate with each other to carry out their respective responsibilities following a local disaster. Gloucester County will cooperate with Newington Baptist Church as described in this document. Gloucester County Department of Emergency Management and Newington Baptist Church may agree to work to enhance cooperation in other areas without amending this MOA.

II. PARTIES

The parties to this MOA are Gloucester County Department of Emergency Management and the Newington Baptist Church. Both parties are responsible for the goals and activities contained in this agreement and shall equally contribute to its success.

A. Gloucester County Department of Emergency Management

The Gloucester County Department of Emergency Management's mission is to promote a comprehensive emergency management program to lessen the community's impacts from natural, man-made and other catastrophic incidents by utilizing mitigation, preparedness, response, and recovery strategies.

In support of the primary mission of Gloucester County, the Department of Emergency Management:

- Builds, sustains, and improves the County's capabilities to prepare for disasters;
- Protects against, responds to, and recovers from disasters;
- Mitigates against the risk of natural disasters, acts of terrorism, and other man-made disasters, including catastrophic incidents;
- Partners with faith congregations and emergency response providers, other local government agencies, the private sector, and nongovernmental organizations to build a local system of emergency management that can effectively and efficiently utilize the full measure of the County's resources to respond to natural disasters, acts of terrorism, and other man-made disasters, including catastrophic incidents inclusive of the whole community; and
- Will ensure Gloucester County collaboration, when possible, with Newington Baptist Church regarding information about volunteer and donations management being provided in the County.

B. Newington Baptist Church

- **Vision:** "The mission of Newington Baptist Church is to spread the Good News of Jesus to people of all ages, both locally and globally, and to help them grow in relationship with Him."

III. AUTHORITIES

Gerald German, Chairman of the Board

IV. RESPONSIBILITIES

A. Gloucester County will, as resources and information are available and as is appropriate, partner and communicate with:

Chris Grella, Pastor, Newington Baptist Church Representative

B. Newington Baptist Church will, as resources and information are available, and as is appropriate, partner and communicate with Gloucester County Department of Emergency Management as follows:

Provide a facility for a Volunteer Reception Center (VRC).

1. Open the facility within 72 hours after a request is received from the Gloucester County Emergency Manager.
2. Continue as a VRC for up to two weeks, if necessary, to receive and process volunteers active in the disaster.
3. Provide dedicated space in a fellowship hall setting.
4. Provide up to 10 (6 foot long) tables with two chairs each.
5. Designate a representative to serve as VRC Director.

C. Both Gloucester County Department of Emergency Management and Newington Baptist Church will:

Designate one member each to a Leadership Committee charged with the management and implementation of tasks outlined in this MOA. The members will include leaders from Newington Baptist Church and Gloucester County who

will meet quarterly to review the Volunteer and Donations Management MOA milestones. They include the following people:

- **Newington Baptist Church**
  Pastor or designated representative
- **Gloucester County Emergency Management**
  Emergency Management Coordinator or designated representative

V. POINTS OF CONTACT

A. Gloucester County
Jane Wenner
Emergency Management Coordinator
jwenner@gloucesterva.info
Office: (804) 693-1390

B. Newington Baptist Church
Chris Grella, Pastor
pastorchris@newingtonbc.org
Office: (804) 693-2349

Doug Hull, Facility Liaison
Dwh4186@aol.com
Cell: (804) 815-3314

VI. OTHER PROVISIONS

A. Nothing in this MOA is intended to conflict with current law or regulation or the directives of Gloucester County. If a term of this MOA is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this MOA shall remain in full force and effect.

B. Nothing in the MOA is intended to restrict the authority of either party to act as provided by law, statute, or regulation.

C. Nothing in this MOA shall be interpreted as affording Gloucester County or **Newington Baptist Church** any role in the content or programming decisions of the other entity.

D. In order to facilitate and accomplish the goals and objectives set forth in this MOA, **Newington Baptist Church** and Gloucester County Department of Emergency Management will meet as necessary and appropriate to discuss issues of mutual interest and assess progress in accomplishing the desired objectives.

E. This MOA is between Gloucester County Department of Emergency Management and **Newington Baptist Church** and does not confer or create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, or by any third person or party (public or private) against Gloucester County, its agencies, its officers, or any person; or against **Newington Baptist Church**, its Governing Board, or any of its staff.

F. The parties will use or display each other's name, emblem, or trademarks only in the case of particular projects and only with the prior written consent of the other party.

G. This MOA is not a fiscal or funds obligation document.

VII. EFFECTIVE DATE

The terms of this MOA will become effective on the date of the last signature by the respective parties hereto.

VIII. MODIFICATION

This MOA may be modified upon the mutual written consent of the parties.

IX. TERMINATION

This MOA will remain in effect until June 30, 2030. The term may be extended by mutual written agreement of the parties. Either party may terminate this MOA upon sixty (60) days written notice to the other party.

X. APPROVED BY:

George Bains
County Administrator
Gloucester County, Virginia

Date: 10/20/24

Chris Grella, Pastor
Newington Baptist Church
Gloucester County, Virginia

Date: 10/29/26

Approved as to Form:

Edwin N. Wilmot
County Attorney
Gloucester County, Virginia

Date: 10-13-2026