



CHURCH INFORMATION

Congregation: _____

Town/City/Village: _____

Deanery: _____

MAILING ADDRESS

Church Phone: _____

Church Website: _____

HOURS OF OPERATION

Office: _____

Worship (Summer): _____

Worship (Winter): _____

The # of Lay Representatives shall be as follows:
1. For every congregation – one
2. When eligible members of the Vestry exceed:
 a) 124 – two
 b) 299 – three
 c) 499 – four

The information compiled in this Certificate of Election is not for public distribution. It is for the express purpose, only, of the Diocese of Huron

Number of Eligible Vestry Members: _____ **Date of Vestry Meeting:** _____

Please see table above – This # should reflect the number of eligible members not just the # who attended the Vestry meeting.

DEADLINE FOR RETURN

By Mail at: Huron Church House, 190 Queens Ave., London, ON N6A 6H7

OR

Upload to the Secure Portal for Year-End Documents at: <https://portal.diohuron.org/year-end-documents/>

**In 2023, Huron Church House will NOT accept any Year-End Documents by email. We encourage you to use the Secure Diocesan Portal listed above.*

In Accordance with the Constitution, the completed Certificate of Election must be returned by February 28, 2023.

PLEASE RETURN THIS CERTIFICATE IMMEDIATELY FOLLOWING THE VESTRY MEETING

Chair of the Vestry Meeting: _____

Position: _____



PRIMARY CONTACT (CLERGY OR WARDEN)

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

CHURCHWARDENS

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

DEPUTY CHURCHWARDENS

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

CHURCH SECRETARY/ADMINISTRATOR

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

PLEASE ONLY COMPLETE SECTIONS WHERE THERE HAVE BEEN CHANGES



PLEASE CHECKMARK EACH SECTION WHERE THERE HAVE BEEN NO CHANGES AND LEAVE IT BLANK

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

DIRECTOR OF MUSIC/ORGANIST

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED



SYNOD LAY DELEGATE(S)

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

ALTERNATE SYNOD LAY DELEGATE(S)

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

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PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED



TREASURER

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

ENVELOPE SECRETARY

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

S.S. SUPERINTENDENT

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

ANGLICAN FELLOWSHIP OF PRAYER REP

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

PARISH PAYMASTER

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

VESTRY CLERK

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

YOUTH MINISTRY CONTACT

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

PWRDF PARISH REP

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED



CEMETERY BOARD CONTACT

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

BUILDING/PROPERTY CONTACT

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

ANGLICAN CHURCH WOMEN CONTACT

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

ALTAR GUILD CONTACT

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

SAFE CHURCH CONTACT/COORDINATOR

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

COMMUNICATIONS/TECHNOLOGY REP

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

NAME OF PERSON BEING REPLACED

**If you have licensed lay readers (these people must hold a certificate from the Bishop of Huron), please continue to the next page.*

This Certificate of Election can be easily uploaded to our secure diocesan portal with your other year-end documents at:

<https://portal.diohuron.org/year-end-documents/>

-OR-

**Printed and mailed to:
Huron Church House, 190 Queens Avenue, London, ON N6A 6H7**



***Please list all Licensed Lay Readers, even if there have been no changes**

LICENSED LAY READERS

**These people must hold a certificate from the Bishop of Huron*

FULL NAME

MAILING ADDRESS

PHONE NUMBER

EMAIL ADDRESS

FULL NAME

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