

Project Contract

- Name of Church (Parish): _____
- Name of Contractor: _____
- Work to Commence _____ and finish _____
- Contract Price is _____
- Schedule of payments is _____
- Amount of the holdback from each payment is (say 10%) _____
- Describe the work to be done _____

As well as the above, the Contactor and Parish agree as follows:

- Drawings will be provided to the Parish, where appropriate.
- If the work is not being completed as agreed, the Parish has the right to terminate the contract after giving the contractor 5 days to rectify the problem.
- Neither party will assign the contract.
- A request for change will be issued by the Contractor prior to change orders being authorized by the Parish. Any additional costs will be approved by following this procedure before such costs are incurred.
- Contractor will obtain all necessary permits, licenses and certificates at its expense and comply with all laws, rules, regulations, and codes relating to the work.
- The Contractor will ensure that all materials supplied for the job are installed according to the manufacturer's specifications.
- Contractor will be responsible for liability insurance during construction. The Contractor will provide the Parish with a certificate of insurance prior to the commencement of construction. The certificate of insurance will include a limit of liability of not less than \$2,000,000 and The Incorporated Synod of the Diocese of Huron and the Parish will be included as an additional insured.
- Contractor will be responsible to provide "all risk" contractors equipment insurance on all owned, and any non owned equipment used at the construction site, and while at any location where the construction equipment is permanently or temporarily stored. The Contractor will provide evidence of Contractor's equipment insurance if requested to do so.
- Contactor to provide proof of WSIB coverage.
- The contractor will indemnify and hold the Parish harmless from claims, actions, and damages because of any act of omission of the Contactor or anyone authorized by it to be on site.
- The Parish property will be protected from damage during construction and the property will be kept safe.
- The contactor will be responsible for completing the work as agreed.
- Parish Representative may review the work during site visits regularly to ensure the quality of the work is acceptable.
- In the event of a conflict or discrepancy between any provision of this document and the provision in any other document or agreement between the parties (including a quotation or estimate), then the provision in this document shall prevail and shall supersede the other.
- Other Contractor's and/or Parish responsibilities agreed to:

Signed: _____
Contractor Date

Churchwarden Date