

## **Newington Baptist Church Outreach Ministry**

The mission of Newington Baptist Church is to spread the Good News of Jesus to people of all ages, both locally and globally, and to help them grow in relationship with Him.

Newington Baptist Church will accomplish this mission strategy by looking beyond the church through Community Outreach and share the love of Christ through all media and activities available.

Newington Baptist Church's Community Outreach Ministry is the practice of looking beyond the church to the people in the community and sharing the love of Christ as we serve and connect with Gloucester County. This ministry exists to develop and grow followers of Jesus through various avenues of recreation, group fitness, other programs, and family activities, with its overall goal to strengthen, connect, and point the local community towards Jesus Christ. We strive to restore hope to our community and provide opportunities for people to become all that God intends them to be. NBC wants to put Christian faith into action through service to the community. NBC is dedicated to putting this outreach mission into action by providing a full range of charitable, human service, educational, spiritual, physical and community development activities. These activities help people realize their God-given potential as uniquely gifted individuals in their family, community, and relationship with God through faith in Jesus Christ.

Our Mission STRATEGY initiatives are:

- Becoming a welcoming atmosphere for those looking for a church home. • Helping one another grow in Sunday school, Bible study and age-based ministries.
- Sharing the love of Jesus in local outreach ministries like the Food Pantry, Clothes closet, Ee-ma's closet; Angel Tree, Care Net, Hope for Appalachia and Bethel Bear backpacks.
- Partnering with worldwide ministries all around the world like Operation Christmas Child.
- Looking beyond our church to share the love of Jesus through all media and activities available.
- And sharing our facilities with the Gloucester community and the Middle Peninsula communities, as a ministry center to reach lost people for Jesus.

**FACILITY USAGE FORM, for GENERAL USE only, Rev. 042624**  
**Includes Use for Both Church Members and for Non-Members**  
**NOTE: This form is NOT for Weddings or Funerals**

**Newington Baptist Church - 6169 Main Street**  
**Gloucester, VA 23061**

Phone: (804) 693-2349

(Please Return within Ten Days)

**Requester's Name** \_\_\_\_\_ **Email address** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_ **Evening Phone:** \_\_\_\_\_

**Sponsoring Newington Church Member: yes / no**    **If Yes, member's name:**

**Liability Insurance of Requestor (Circle One) Yes          No**

**If yes, Company** \_\_\_\_\_

**Date(s) of Event:**

**Fees are for one-time events. If repetitive event, number of events**  
**(multiplier):** \_\_\_\_\_

**Time and Hours of Event:**

**Description of Activity:**

**Room(s) Requested: (Circle)**

Sanctuary

Fellowship Hall

Gym

Youth Room

Other

**Sound Needs - Only Newington technicians may operate church audio & video equipment.**

**(Circle Items Needed)**

Handheld Microphone(s)

Lapel Microphone (for the minister)

CD player/MP3 player

Slideshow or video clips

**CHURCH OFFICE USE ONLY**

To be approved by the General Use Coordinator, in conjunction with Board of Directors

Approved                      Disapproved                      Date: \_\_\_\_\_

Total Fees From Below \$\_\_\_\_\_

Any Fees waived by Newington Baptist Church:

Waived fees \$\_\_\_\_\_ Initials:\_\_\_\_\_

**TOTAL FEES, after subtracting any Waived Fees** \$\_\_\_\_\_

\$100 Deposit received from Requester: \_\_\_\_\_

Balance Received from Requester: \_\_\_\_\_

**General Use Agreement Form**

**NOTE:** The Newington Church representative for General Use activities, Doug Hull, will work with the Requester to complete this General Use form which he and the User Requester for this activity are to complete together, both sign, and provide to the Church Administrative Assistant once completed, but before the use takes place.

**Newington Baptist Church  
Normal Facility Usage Fees**

Facility Usage and Services fees, if associated facility or services are required, are to cover operational costs and building maintenance as well as administrative costs of having Church staff assist, operate Church Tech and other equipment, and ensure final restoration and clean-up of the facility. Upon the occasion that an outside entity non-Church members hosts an event at Newington using the facilities and chooses to contract an employee of Newington (paid staff member) to perform any services during the event, the staff member must be paid directly by the organizers of the event and not by Newington Baptist Church.

Facility Fees (mark needed items, each is per use or event). See also Church Office Use Only block, above.

- \$500 Sanctuary
- \$500 Gym (seats 300 when set up), one-time use, or
- \$100 Gym per day, for practices or other routine events
- \$300 Fellowship Hall and Kitchen
- \$200 Fellowship Hall Only (seats 60 when set up)
- \$100 Kitchen Only
- \$100 Each, other Rooms, which (Family (Media) Room, etc)

Personnel Services: (Subject to Availability)

- \$150 Pianist hourly rate
- \$150 A/V Tech hourly rate
- \$150 Sanctuary platform breakdown/reset (if needed (normally just for weddings))

Table/Chair Set-Up (if needed):

- \$100 Gym
- \$100 Fellowship Hall

Facility Other Event Coordinator, per use

- \$45 per event

### **General Facility Rules and Representations**

1. User's use of the Newington Baptist Church's property will be in accordance with the Church's Constitution, Bylaws, Doctrinal Beliefs, and other religious doctrine, and which will be made available if requested.
2. Use of the property is limited to the identified rooms on this Form and adjacent common areas (i.e., hallways, restrooms, etc.).
3. Possession or use of alcohol, tobacco, vaping, or illegal or illicit drugs anywhere on the property is strictly prohibited. The Church reserves the right to request any individual under the influence of alcohol or drugs to safely leave the Property. Violation of this policy may result in the Church canceling an event. If canceled, User waives any claim to a refund of any deposit and fees.

4. Foul language, putting up any signage, the possession of weapons, gambling including the sale of raffle tickets, and violence or threats of violence are all expressly prohibited on the property.

5. Food and drinks are allowed only in the Fellowship Hall or Gym.

6. No screws or nails may be driven into the building or furniture. Nothing is to be attached to the building in a way that will damage any church properties. The Church property shall not be used in a manner which would harm the Church property in any way.

7. User agrees to indemnify and hold harmless Newington Baptist Church for all claims, injuries, and damages that occur as a result of User's use of the property. If required, User agrees to provide any general liability certificate of coverage with Newington Baptist Church identified as an "additional insured" and maintain this policy throughout the term of the Use.

8. User will conduct a walk-through with the designated Church staff member at the end of the event to confirm that the room(s) are clean, and no damage is observed. User shall be responsible for returning Church property to the condition in which it was before use of the property, including completing all associated repairs, or paying the Church in full to make the repairs if so requested by the Church.

9. User agrees that these rules will be communicated to all members of our group using the building.

10. User acknowledges the contagious nature of COVID-19, that the Church will take all reasonable steps to clean and sanitize its facilities in accordance with Federal and state guidelines, and User voluntarily assumes the risk for User and its guests and that they may be exposed to or infected by COVID-19 by attending the event.

11. User understands that no childcare will be provided by the Church. All children are to be supervised by an adult over the age of eighteen (18) years of age and will not be allowed in any non-reserved rooms.

12. Any group using this facility for a youth or children's event, or providing childcare is required to have all responsible adults read and agree to abide by the Newington Baptist Church Child Protection Policy.

13. User understands and agrees that Church functions will take priority over requested use of the property. The Church will take reasonable steps to reschedule the requested use should an unforeseen scheduling conflict occur. If the parties cannot find a mutually agreeable date after a good faith effort, the Church will agree to refund any deposit and fees paid.

14. If User needs to cancel for any reason, User must give notice to Newington Baptist Church as soon as possible. The Church reserves the right to hold or refund a deposit for a voluntary cancellation.

15. User agrees that any claim or dispute arising out of their use of the Church's facilities that cannot be resolved privately will be resolved through Biblically-based mediation or if necessary legally-binding arbitration under the Rules of Procedure for Christian Conciliation (full rules found at [www.ICCPeace.com](http://www.ICCPeace.com)). The parties understand that these methods will be the sole remedy.

**TOTAL Newington Facility Use FEES, from the "Church Office Use Only" block above: \$ \_\_\_\_\_**

**NOTE: All Newington Facility Use TOTAL Fees are to be paid via check to Newington Baptist Church by the Responsible Party before the event occurs.**

**The User Contact for this event, below, has read and agrees to obey the above rules for the privilege of using the Church facilities.**

Signed: \_\_\_\_\_

Date \_\_\_\_\_

(Responsible Person/User Contact for this Request)

Approved: \_\_\_\_\_

Date \_\_\_\_\_

(Representative for Newington Baptist Church for General Use)