



St. Stephen's Episcopal Church

To know, to love, and to serve Christ

Job Title: Associate Rector – Associate for Faith Formation

Location: St. Stephen's Episcopal Church, Orinda, CA

Reports to: Rector

Status: Full-time, Exempt

Position Overview:

St. Stephen's Episcopal Church in Orinda is seeking an Associate Rector with a primary focus on Faith Formation. This role will collaborate with the Rector, staff, and lay leaders to shape and lead spiritual education and growth programs for all ages. The Associate for Faith Formation will help nurture a dynamic, inclusive, and vibrant faith community, empowering parishioners to deepen their relationship with God through scripture, prayer, and service.

Key Responsibilities:

1. Faith Formation and Christian Education:

- Design and oversee faith formation programs for children and youth, including our Whirl Sunday school and Youth Group.
- With the Rector, support confirmation classes, newcomer education, and other formation pathways.
- Support the integration of faith formation into the liturgical life of the parish.

2. Worship Leadership:

- Serve as a key liturgical leader at all worship services, preaching, celebrating Eucharist, and assisting with the planning and execution of liturgy.
- Lead and participate in special services such as baptisms, weddings, funerals, and pastoral rites.

3. Youth and Family Ministry:

- Partner with lay leaders to support youth and family ministries, creating opportunities for intergenerational engagement and fellowship.
- Build relationships with youth and their families, mentoring them in their spiritual journey and leadership within the church.

4. Pastoral Care:

- Assist in providing pastoral care to the congregation, visiting parishioners, responding to pastoral emergencies, and supporting ongoing care ministries.
- Collaborate with the Rector and lay pastoral care teams to ensure that the spiritual needs of the community are met.

5. Outreach and Community Engagement:

- Encourage faith formation as a pathway to living out Christian witness in the broader community.

- Support outreach initiatives and community partnerships as part of the church's mission.
- 6. Collaboration and Leadership Development:**
 - Work collaboratively with the Rector, staff, and lay leadership to support the overall mission and vision of St. Stephen's.
 - Encourage leadership development within the congregation, equipping lay leaders to serve in various ministries.
 - Assist in the recruitment, training, and support of volunteer leaders, particularly in areas related to faith formation.

Qualifications:

- Ordained Episcopal priest in good standing; eligible for ordination within the Episcopal Church; ordained priest in full-communication with the Episcopal Church.
- Passion for and experience in faith formation and Christian education across the life cycle.
- Strong preaching, teaching, and pastoral skills.
- Experience in working with youth, families, and intergenerational groups.
- Ability to work collaboratively and inspire leadership in others.
- Strong organizational and communication skills, with the ability to manage multiple projects and programs.
- A commitment to inclusivity and welcoming all people into the life of the church.

Compensation and Benefits:

- Competitive salary and benefits package, commensurate with experience and Diocesan guidelines.
- Pension, health benefits, and professional development opportunities.

Application Process:

Interested candidates are encouraged to submit:

- A cover letter
- Resume
- Links to two sermons
- Three references to matt@ststephensorinda.org

Applications will be reviewed on a rolling basis.

St. Stephen's Episcopal Church is committed to creating an inclusive and welcoming environment for all people. We encourage candidates from diverse backgrounds and experiences to apply.