Session Meeting First Presbyterian Church Davenport, Iowa January 27, 2025

The stated meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, January 27, 2025. The meeting was held remotely on Zoom.

Moderator Rev. Dr. Kristopher Schondelmeyer called the meeting to order at 6:35 PM. A quorum was present. Rev. Schondelmeyer led the Session in a discussion on Servant Leadership, a mark of a vital congregation, using John 13 and opened the meeting with prayer.

A Land Acknowledgement was read.

| | Class of 2025 | | Class of 2026 | | Class of 2027 | |
|---|---|---|--|------------------------------|--|--|
| P | Dan Breinich Personnel | P | Dianna Darland Hospitality & Welcoming | P | David Bowles Edwards Worship & Music | |
| P | Nancy Chapman Finance | P | Denny Jorgenson Congregational Fellowship | P | Dan Darland Building Grounds & Safety | |
| P | Bonnie Johnson Stewardship | Е | Kathy Knox Christian Ed & Fellowship with Youth | P | Craig Foster Finance | |
| A | Nathan Kabel Buildings Grounds & Safety | P | Diana Miller-Bur Worship & Music | P | Paula Hartmann Personnel | |
| P | Zoë McCullum <i>Buildings Grounds & Safety</i> | P | Cathy Pratscher-Woods Stewardship | P | Sharon Simmonds Adult Spiritual Growth | |
| P | Julia Meyer Co-Clerk of Session | P | Jed Steckel Adult Spiritual Growth | P | Jay Williams Adult Spiritual Growth | |
| P | Kristine Oswald Worship & Music | | | P | Erin Yingling Christian Ed & Fellowship with Youth | |
| P | Mark Ruebling Congregational Marketing & Growth | | | | | |
| P | Vicki Stegall Personnel | P | Mark Jones Co-Clerk of Session, non-voting | P-present E-Excused A-Absent | | |

Staff members:

| P | Rev. Dr. Kristopher Schondelmeyer Pastor / Head of Staff | P | Kristine Olson Director of Financial and Business Administration | P | Darren Long Director of Building and Grounds |
|---|--|---|--|---|--|
| P | Marty Bowles Edwards Co-Director of CEFY | P | Jim Middleton Director of Office Administration | P | Matthew Bishop Director of Music and Arts |

Guests: FPC Staff Members, Deacon Moderator Terri Sheetz

On motion and second, the agenda was approved as presented.

On motion and second, the Session approved seating our guests with voice and no vote.

On motion and second, the Session approved Julia Meyer and Mark Jones as Co-Clerks for 2025 and thanked Marty Bowles Edwards for her service as Co-Clerk for 2024.

CONSENT AGENDA

The following items were presented on the Consent Agenda:

- Approve the December 16, 2024 Session Meeting minutes
- Approve the January 11, 2025 Called Meeting of Session minutes
- Establish the Session meeting quorum for 2025 as 1/3 (8 elders) plus the moderator.
- Approve the following secular officers of the church for 2025 per the By-Laws
 - President Nancy Chapman, Co-Chair of the Finance Committee
 - Vice-President Tom Spitzfaden, Co-Chair of the Finance Committee
 - Secretary Julia Meyer and Mark Jones Co-Clerks
 - Treasurer Pam Paulsen

On motion and second, the Consent Agenda was approved as presented.

CLERK'S REPORT

- Report of the Clerk of Session for January 2025 is appended to these minutes.
- Communications received by the Clerk:
 - 2024 Gratitude Report from the Omaha Presbyterian Seminary Foundation and available for review from the Clerk.
 - Letter from Jim and Denise Petz the letter was noted; no action taken.
- Elder roster and Committee membership draft was distributed please submit changes. Vote on the congregation members of Session meetings will be done in February.
- 2024 Annual Reports from Session Committees are almost complete thank you.
- It is requested that each committee has a representative at the February 27th Annual Meeting to respond to any questions or comments from the congregation.
- Anticipate an E-vote on the Church Statistical Report in early February prior to the deadline for submitting the report (February 14, 2025).

DEACONS' REPORT

The Session received a report from Deacon Moderator Terri Sheetz:

- New members of Deacons were welcomed at their first meeting in 2025.
- Habitat for Humanity workdays are coming up soon.
- Currently conducting the Paper Hearts drive toilet paper for Humility Homes.

Technology Update - Pastor Schondelmeyer

• Pastor Schondelmeyer led the Session in a discussion for the need to update church membership software and create a new webpage. A plan for choice of software and a schedule for implementation was presented. He also presented additional software that can enhance member care. The updated software will also produce a much-needed online church directory. The budget for the changes was presented. The money needed has already included in the 2025 budget to be discussed at this meeting. The Session responded with questions and suggestions. The plan as presented was supported.

SESSION COMMITTEE/COMMISSION REPORTS

- Written Session committee reports as presented are appended to these minutes. The
 December Income and Expense Report, Custodial and Pass-Throughs Report were also
 distributed.
 - Comments Income/Expense Report from Elder Nancy Chapman, Finance Committee

2024 ended with a deficit of around \$16.4K compared to a budgeted deficit of \$140K. Several end-of-year gifts helped close the deficit late in December more than anticipated. Expenses for 2024 were down \$10K from budget.

Action items from Session Committees

- The Finance Committee moved the approval of the 2025 FPC Budget as presented.
 - o The budget proposal had been provided to Session prior to the meeting.
 - o The budget for 2025 includes a deficit of about \$87K.
 - The Finance Committee reviewed the budget in detail and is comfortable with the proposal. They presented highlights of the budget compared to 2024.
 - o Following discussion, the motion was approved.
- The W&M Committee moved holding a concert on May 31, 2025 showcasing Flamy Grant and to have her lead worship the following morning, June 1. Her fee is \$1,500 plus \$250 for leading worship and airfare/hotel. Funding sources are the PAS fund and the Honorarium fund within the Ministry budget section. Following discussion, the motion was approved.

STAFF REPORTS

Marty Bowles-Edwards, Co-Director of Christian Education

- A social gathering (ice skating) for 3rd- 5th graders was a success.
- Marty asked Session if the Super Bowl of Caring needed Session approval. It was confirmed that Session's approval was not necessary as it was a routine annual event.
- Usual programming continues.

Matt Bishop, Director of Music and Arts

- The attendance at the Christmas Concert was appreciated by the choir & orchestra. The single concert will likely be the format for next year. Excellent effort by the choir & orchestra and the debut of the QC Youth Choir.
- The Justice Choir is rehearsing again. A concert will be March 23rd. Tapestry Farms will be a mission partner in the concert. Sign-ups for the choir have increased since the last concert.
- Alex Gilson will be presenting a recital on February 21, 2025 highlighting music from African American composers.
- A commission by Cathy Moklebust for the Vesper Bells has been approved.
- Planning for next season's PAS is ahead of schedule.
- The Art Exhibition with youth from FPC, Sudlow Intermediate School, and the Creative Arts Academy for moving forward for February 28, 2025.

Jim Middleton, Director of Office Administration

- All but 3 of the recently purchased laptops and desktops have been set-up.
- A required cyber security update has been completed.

Kristine Olson, Director of Financial and Business Administration

- In the process of completing Year-End financials for Church, its funds, and Foundation
- W2/W3s and payroll tax returns have been filed & distributed to staff
- 1099s are being filed on Wednesday
- Processed payroll using our new Payroll Software, BambooHR and it went really well
- Rearranged my office & resulting in moving boxes to and from storage. One-time Shredding service is scheduled for 2/5
- 2025 Stewardship Status: 149 pledgers totaling \$617k pledged less than what is reported in the budget as more came in after budget was approved to present to Session.
- 2024 Pledge Fulfillment was 97%
- Finalized 2025 Budget Proposal based on committees and staff feedback.

Darren Long, Director of Buildings and Grounds

- New TV installed in the nursery.
- CEFY office flooring has been ordered. The office should be ready in 2 weeks.

Rev. Dr. Kristopher Schondelmeyer, Senior Pastor/Head of Staff

- Asked for ideas on shortening Session meetings (part of his 2024 evaluation). One idea which will be implemented is requesting written reports from Staff. No desire to shorten debate/discussion.
- 2025 Goals for Pastor Schondelmeyer, as approved by the Personnel Committee, were distributed. Comments (now or later) were requested.
- Encouraging PUNCH to initiate combined worship experiences among hilltop churches. Pastor Kris is working with Third Missionary Baptist on a shared worship opportunity.
- FPC will be hosting Rev. Marta Pumroy on April 6, 2025. Marta is the Director of the Border Ministry of the Tres Rio Presbytery (Texas). She will preach and do a presentation on the border ministry. A possible encounter mission trip available through the Tres Rio Border Ministry in being discussed for October 2025.

OTHER BUSINESS

Report from the 215th Stated Meeting of the Presbytery, January 16, 2025, on Zoom. Commissioners reported the following:

- Pastor Schondelmeyer was installed as the 2025 Moderator of PEIA.
- Seth Normington, Transitional Executive Presbyter, reported on signs of growth in PEIA.
- PEIA expected a deficit for 2024; ended with a small surplus, in part, from higher than anticipated per capita giving and investment income.
- PEIA has approved several sources churches may use for newly required boundary training.
- A break-out session was held for people to discuss signs of hope in their congregations.

Evaluation of the meeting: much was accomplished in a relatively short time.

ADJOURNMENT

The agenda was completed. No new business was brought to the floor. The Moderator closed the meeting with prayer at 9:20 PM.

The next Stated Meeting of the Session of First Presbyterian Church, Davenport, Iowa will be held February 17, 2025, at 6:30 PM in Von Maur Hall. Zoom will be available.

The Day Dr. Vrietenher D. Schendelmayer Merk Jones and Julie Mayor

The Rev. Dr. Kristopher D. Schondelmeyer Moderator

Mark Jones and Julia Meyer Co-Clerks of Session

Appendix 1: Clerk's Report for January 2025

REPORT OF THE CLERK OF SESSION January 2025

I. Membership Changes

Reduction in membership

- James Petz, removed from active membership roll by act of Session, December 16, 2024
- Denise Petz, removed from active membership roll by act of Session, December 16, 2024

Death of a Member

Jane Emeis, born January 30, 1948, died in Davenport, IA on January 17, 2025. She joined FPC in 1961. She was an ordained elder and deacon. A private service will be held at a later time.

II. Ordination and Installation of Officers

All newly elected officers completed leadership training on either Saturday, December 7, 2024 and examined at the December 16, 2024 Session meeting or January 11, 2025 and examined at a called meeting of Session on the same date. The training was led by Rev. Dr. Kristopher Schondelmeyer.

The following church leaders were ordained and installed on Sunday, January 12, 2025

- As Elders: Dan Darland, Erin Yingling, Zoe McCullum, Julia Meyer
- As Deacons: Andrew Darland,

The following church leaders were installed on Sunday, January 12, 2025

- As Elders: David Bowles Edwards, Jay Williams, Craig Foster, Paula Hartmann
- As Deacons: Elizabeth Breinich, , Steve Earp, Sue Ervin, Doug Wells.

The following church leaders were ordained and installed on Sunday, January 19, 2025

As an Elder: Sharon SimmondsAs a Deacon: Heidi Pedersen

The following church leaders were installed on Sunday, January 19, 2025

• As Deacons: Mason Pedersen, Sherry Williams

III. Christian Education Attendance December 2024

| | Children and Youth | | | | | | | Adults | | |
|------------------|--------------------|---------------------|--------------------------------|-------------------|--------------------|--------------------|-------------------|---------------------------|---------------|-----------------|
| December 2024 | Nursery | Pray- ground | Sunday School All Grades | Kirkwood Choir | Cherub Choir | Youth Ministry* | Musik- garten* | Adult Sunday School | Women of Hope | Bible Basics |
| 12/1 - 12/7 | 4 | 6 | 9 | 6 | 1 | recess | 3 | Cong Mtg | | 6 |
| 12/8 - 12/14 | 4 | 10 | Manna & More | 8 | 3 | 14 | Manna & More | Manna & More | 6 | 8 |
| 12/15 - 12/21 | 4 | 7 | 15 | 10 | 3 | 19 | 3 | 10 | | 7 |
| 12/22 - 12/28 | 5 | 4 | 15 | 8 | 3 | recess | 3 | recess | | recess |
| 12/29 - 12/31 | 0 | 4 | recess | recess | recess | recess | recess | recess | | recess |
| Total | 17 | 31 | 39 | 32 | 10 | 33 | 9 | 10 | 6 | 21 |
| Average | 3 | 6 | 13 | 8 | 3 | 17 | 3 | 10 | 6 | 7 |
| | | #singing in worship | | | *Children & Adults | | | | | |

IV. Worship Attendance December 2024

| December 2023 | | Cong. | Choir & | | Decem | ıber | 2024 | Cong. | Choir & | |
|---|---------------|------------|---------|--------|-----------------------|-----------------|-------------------------------|--|---------------------------------|---------------------|
| | | Count | Clergy | Totals | | | | Count | Clergy | Totals |
| | | | | | | | | | | |
| | 9:30 AM | 134 | 24 | 158 | | | 9:30 AM | 88 | 31 | 119 |
| On- | -line Views | | | 97 | C | On-li | ine Views | | | 22 |
| 3 | Total | | | 255 | 1 | | Total | | | 141 |
| | 9:30 AM | 112 | 44 | 156 | | | 9:30 AM | 129 | 24 | 153 |
| On- | -line Views | | | 83 | C | On-li | ine Views | | | 45 |
| 10 | Total | | | 239 | 8 | | Total | | | 198 |
| | 9:30 AM | 88 | 5 | 93 | Blue | | 7:30 PM | 5 | 4 | 9 |
| On- | line Views | | | 68 | Christm | as | On-line | | | 23 |
| 17 | Total | | | 161 | | 11 | | | | 32 |
| Christmas Eve Sun. | 9:30AM | 162 | 26 | 188 | | | 9:30 AM | 88 | 35 | 123 |
| On- | line Views | | | 73 | C | On-li | ine Views | | | 30 |
| 24 | Total | | | 261 | 15 | | Total | | | 153 |
| Christmas Eve | 7:30 AM | 89 | 31 | 120 | | | 9:30AM | 119 | 4 | 123 |
| On- | line Views | | | 41 | C | On-li | ine Views | | | 32 |
| 24 | Total | | | 161 | 22 | | Total | | | 155 |
| | 9:30 AM | 75 | 2 | 77 | Christm | nas E | ve 4PM | 107 | 14 | 121 |
| On- | -line Views | | | 41 | C | On-li | ine Views | | | 26 |
| 31 | Total | | | 118 | 24 | | Total | | | 147 |
| | | | | | Christm | nas E | eve 9PM | 71 | 34 | 105 |
| | | Monthly T | otals | 1034 | C | On-li | ine Views | | | 34 |
| | | Weekly A | verage | 207 | 24 | | Total | | | 139 |
| On-line views are base weeks of service date | | | | | | | 9:30 AM | 79 | 3 | 82 |
| attendance plus view | | | | | C | On-li | ine Views | | | 22 |
| average include only S | Sunday mornin | g worship. | | | 29 | | Total | | | 104 |
| | | | | | | | | Monthly T | otals | 751 |
| | | | | | | | | Weekly A | verage | 150 |
| | | | | | least 2 w sanctuar | veeks ry att | of service da endance plus | livestream vie te. Weekly ave views on Face ncludes only re | erage is figure book and Vim | d on the eo. The |

V. First Presbyterian Church Worship Attendance Summary 2024 with 2023 Comparison

| | 2023 (53 Sundays) | 2024 (51 Sundays) | | | |
|------------------------|-------------------|-------------------|--|--|--|
| Sunday Morning | Averages | Averages | | | |
| Worship | 8 | 9 | | | |
| In-person attendance | 132 | 126 | | | |
| On-line watches | 52 | 45 | | | |
| Total | 184 | 171 | | | |
| Ivai | 104 | 1/1 | | | |
| Additional Services: | | | | | |
| Ash Wednesday | | | | | |
| In-person attendance | 36 | 42 | | | |
| On-line watches | 17 | 0 | | | |
| Totals | 53 | 42 | | | |
| Evensong | | | | | |
| In-person attendance | 64 | 64 | | | |
| On-line watches | 0 | 0 | | | |
| Totals | 64 | 64 | | | |
| Maundy Thursday | | | | | |
| In-person attendance | 72 | 65 | | | |
| On-line watchers | 45 | 0 | | | |
| Totals | 117 | 65 | | | |
| Good Friday | | | | | |
| In-person attendance | 160 | 123 | | | |
| On-line watches | - | 38 | | | |
| Totals | 160 | 161 | | | |
| Thanksgiving Eve | | | | | |
| In-person attendance | 34 | 25 | | | |
| On-line watches | 31 | 0 | | | |
| Totals | 65 | 25 | | | |
| Blue Christmas | | | | | |
| In-person attendance | N/A | 9 | | | |
| On-line watches | | 23 | | | |
| Totals | | 32 | | | |
| Christmas Eve, 4PM | | | | | |
| In-person attendance | None | 121 | | | |
| On-line watches | | 26 | | | |
| | | 147 | | | |
| Christmas Eve, Evening | | | | | |
| In-person attendance | 120 | 105 | | | |
| On-line watches | 41 | 34 | | | |
| | 161 | 139 | | | |

Appendix 2: Session Committee Reports, January 2025



Personnel Committee Meetings

Monday January 6, 2025 7:00 pm - 9:37 pm In person and Zoom Wednesday January 8, 2025 7:00 pm - 9:00 In person and Zoom Tuesday, January 21, 2025 Noon - 3:00 pmIn person

All three meetings were spent in development of Reviews for each Staff person



Minutes of Finance Committee – 10 December 2024, 7pm (central time) – By Zoom

Attendees: Tom Spitzfaden, Pam Paulsen, Nancy Foster, Karen Moore, Edward Owens III, Eric Sholl, Nancy Chapman, Pastor Kris Schondelmeyer, Kristine Olson. Craig Foster, guest

Note taker for this meeting: Tom is writing the minutes

Minutes of the November 12, 2024 meeting were approved. Kristine will forward to Clerk for distribution to Session.

November Financial reports: Bottom line was much better than budget for the year. December is often a positive month; hence, Kristine anticipates that the full year will be better than the budget – a very good outcome if it happens. (Note that post meeting, the financials were re-issued to reflect the November utility bill and to reflect the computer purchase mentioned below.)

Computer purchase update: Following discussion at November meeting about buying new computers for staff, a donor stepped forward (thank you!) to allow purchase of all the identified computers. These were purchased for a total of less than \$15,000.

Tucking point of Education building: Discussion included the following: i) work is underway and should be completed soon (there has been back and forth on acceptable completion); ii) funding will be as previously identified (trust, foundation, building reserve, no impact to annual operating deficit); iii) half payment was made when work began; iv) remaining payment will be as soon as work is complete and there is agreement work is complete.

Repair work needed due to water damage in June is almost complete. There was discussion to assure that this will be finished appropriately. Costs are largely covered by insurance with a small amount covered by the General Fund building and grounds budget.

Stewardship update: Kristine reported that pledges from the Stewardship effort are about \$577,000 which is similar (slightly up) to the prior year. Number of giving units is down compared to prior year.

2025 budget: The current budget file indicates a deficit of about \$140,000 with several items still being worked on. The committee felt that a deficit would be necessary. The size was debated. While smaller is better, the planned deficit needs to be below prior year budget so it is clear that our trend is toward zero. (Note that following the meeting, further work on the budget resulted in a deficit of about \$110,000.) The committee anticipates recommending to Session approval of a deficit budget at its January meeting.

Birdies for Charity: Many members agreed to run their pledge through Birdies for 2025. There was discussion of whether donations in late 2024 could be included in that process. If so, a letter may be sent to donors in January 2025. There was also discussion of whether the General Fund will have cash flow to do this while maintaining an operating cash balance during July through October.

Agreed Upon Procedures for 2025. The committee agreed to have congregational members (including some members of this committee) to do the review in the Spring of 2025. Committee members who volunteered were Craig, Eric and Tom. We discussed that Chris P. would likely agree to help as well. Details will be determined later. However, it is anticipated that this will occur in late April or early May. This change from past practice is driven by the need to reduce the General fund deficit. The financial policies should be updated to reflect this change.

Cash position: There is a CD maturing later this week. It will be converted to a money market account given current interest rate opportunity.

Committee members for next year: The members of the committee for 2025 will be: Tom Spitzfaden, Pam Paulsen, Karen Moore, Chris Pitcher, Edward Owens III, Eric Sholl, Nancy Chapman, Craig Foster. Nancy and Tom will continue as co-chairs. Edward indicated that he will be leaving the area during 2025. He will continue until he is no longer able to do so.

Next meeting(s): There may be a need for two meetings in January. We will plan on meetings on Tuesday January 14, and Tuesday January 21 (both via zoom). The second maybe cancelled if it is determined that it is not needed.

Bamboo HR: Kristine requested approval to change to Bamboo HR to process payroll in January. The committee concurred. The 2025 budget will reflect this change.

End with Prayer: Pam ended the meeting with prayer.

Submitted by January 13, 2025



Adult Spiritual Growth

No meeting since their last report.



Worship & Music Committee Meeting on ZOOM

Monday January 6, 2025 at 6pm

Attendees: Matt Bishop, Pastor Kris, Diana Miller-Bur, Kristine Oswald

First Topic – PAS 2025/2026 season, concert potentials

University choir free show in the fall semester 2025

Alex Gilson organ recital

Church musical June 2026

Christmas concert Dec. 21, 2025

Lyyra a capella women (lyrramusic.com) Wednesday night Oct 2025

\$4000 booking + hotel rooms

Rabab player (therabab.com) April 2026

\$1800 + flight and hotel (may include 1 or 2 other instrumentalists)

Rabab is a traditional Afghan instrument; during concert he will talk about the instruments used, music, and his personal refugee story

Flamy Grant May 31/June 1 2025 free concert

Need to find out cost of booking and travel, etc.

Second Topic – Congregational Committee Members Who to ask?

PAS supporter with no other connection to music program Parent of child's choir member Bell ringer/choir member

Building Use Commission

Notes on actions of the Building Use Committee: approved a private family gathering at FPC (church family) held in December. Two additional Building Use Request are under consideration.

Strategic Discernment Task Force

Meeting Minutes, November 14, 2024

<u>Attendance:</u> Karla Ruiter, Pam Paulsen, Jim Middleton, Edward Owens III, Theresa Jacobsmeier, Dr. Kris Schondelmeyer, Nancy Chapman, Ted Brown, John Gere, Darren Long, Julia Meyer, Marty Bowles Edwards, Nancy Foster, Matt Bishop.

Task Force Co-Chair Change

- Mike Bawden has discerned that the best way for him to contribute to the Task Force is through being a member and that he is not able to devote the time needed to serve as Co-Chair.
- Pastor Dr. Schondelmeyer and Nancy Chapman met this past Sunday and felt that Edward
 Owens' business background would be a good complement to Nancy's accounting background.
 Edward also brings his inquisitiveness and a perspective from the family with young children
 demographic, which was a priority that Session identified during their retreats.
 - o Edward humbly accepted the Co-Chair position.

Congregational Assessment Presentation

- Pastor Dr. Schondelmeyer presented the Congregational assessment that will be sent to the congregation so that we can obtain their perspectives.
- This assessment was a product of the Assessment Committee and Dr. Schondelmeyer's hard work and time devotion.
- It was created using Assessment Monkey and did incur a cost of approximately \$495.
 - Assessment Monkey provides several benefits that would be difficult and time consuming for a volunteer or church staff member to perform:
 - Layouts that are easy for respondents to use.
 - Multiple answer options, such as bubbles, check boxes, sliders, and lists that the respondent can manipulate to show their priorities.
 - Insightful data analysis.
 - Browser and Mobile formats
 - Sharable links and cloud hosting.
- The assessment contains 30 questions, which a mix of "get to know you" and "deep diving priority" questions.
- The name field is optional and was suggested that it be moved from the beginning of the assessment to the end.

- Question 13 had a suggestion to clarify that the question was referring to the time it takes someone to travel to church, one-way.
- There was a question about if youth and children should be completing this assessment.
 - All confirmed members are asked to complete the assessment; therefore, any youth that have completed confirmation are welcome to provide their answers.
- Key questions and their background:
 - Question 9 about bringing a friend, family member, or neighbor to church:
 - This is important because research shows that people join churches most often after they are introduced to the church through by someone they know. If our congregation does not feel comfortable bringing their friends and family to our church, then we will need to work to overcome these hesitations before we can grow.
 - Question 10 provides a list that the responded is asked to organize to show the rank of the priorities on which the Church should focus.
 - These priorities are taken from Session retreats.
 - Question 29 and 30 relate to how successful a capital campaign will be.
- Distribution:
 - QR Code in the Bulletin, starting on November 24th and the last Sunday being December 15th
 - o Include a link a special email blast to be sent on November 19th or soon thereafter.
 - o Included in the E-News regular email updates between November 19th and December 15th.
 - o Printed letters that will be mailed to all church members with a "tiny url" address and a OR code.
 - Printed copies of the assessment will be available in the welcome desk at the back of the sanctuary starting November 24th.
 - The following members have graciously volunteered to enter the printed assessments we receive into Assessment Monkey manually:
 - Nancy Foster, John, Theresa, Carla, Julia, and Jim.
 - A post will be made on Facebook announcing the assessment and directing members to see their E-newsletter for the link or contact the office.

Next Meeting

• The next meeting is scheduled to be on January 15, 2025 at 7:00 PM at the church.

CEFY Minutes, January 6, 2005 by Zoom

Present: Kathy Knox, Matthew Hennes, Katrina Williams, Kathy Middleton, Abby Schondelmeyer and Marty Bowles Edwards

The meeting was opened with Prayer.

Budget

- No financial update has been received to date but our proposed budget for 2025 was finalized with Kristie Olson's input and will be presented to Session as a part of their budget discussion on January 27, 2025.

Old Business

- Nursery (birth 4 years old)
 - o Staff We have 2 competent and reliable Nursey Staff people at this time.
 - A TV has been purchased to provide livestreaming of the worship services in the Nursery. Hoping to have it mounted on the wall for use beginning January 12, 2025.
- Sunday School (pk -2^{nd} ; $3^{rd} 5^{th}$ grade and $6^{th} 12^{th}$ grade)

- Acolyte sign-up information is included in the CEFY family newsletter: https://www.signupgenius.com/go/10C0844ADAF2CA4FEC52-52339858-acolyte
- Youth Ministry (6th 12th grade)
 - Meal Volunteers are appreciated and the sign-up information is included in the CEFY Newsletter and in announcement sections of the bulletins and eblasts: https://www.signupgenius.com/go/10C0844ADAF2CA4FEC52-52646136-20242025#/

New Business

- Sunday School Lesson Plan Update
 - Abby complied a full calendar of teachers and events through the end of this programming year.
 - o Upcoming "units"
 - Animals in the Bible and what we can learn from them.
 - Lent / Easter (Church wide curriculum)
 - Genesis, creation stories
 - End of Sunday School Party
 - May 11 (during SS hour)
 - Family Picnic
 - June 8 (after worship includes all MG families)
- Tween (3rd 5th graders) Fellowship Opportunity
 - o January 25
 - o The Landing Ice Rink in Bettendorf
 - \circ 2:00 pm 3:30 pm
 - o \$5 donation (\$5 admission, \$3 skates, plus snacks)
- Third Grade Bibles
 - Postponing till fall and will include a time of education and sharing with Pastor Kris and all those that have not received a Bible. Until that time church supplied Bibles will be used with Sunday School Children.
- VBS Compassion Camp Name change, as recommended at the December CEFY Meeting. We will be asking for assistance with posting accurate registration information on the FPC website.
 - o June 16-20
 - o Theme proposed is All God's Creatures Great and Small.
- Trunk or Treat
 - o Saturday, October 25
 - \circ 3:00 pm -4:30 pm

Upcoming dates

- January 19 Manna and More Mardi Gras Themed and program is planned and lead by CF committee this month.
- February 9 Manna and More Valentine theme
- May 18th Ice Cream Social, Senior Recognition, and CEFY Volunteer Recognition Sunday We will reach out to known Seniors to invite them to participate and be celebrated by the congregation. A list of names was generated.

Next meetings will be February 3, March 3, April 7, and May 5

Closing with Prayer at 8:30