

Session Meeting
First Presbyterian Church
Davenport, Iowa
June 16, 2025

The stated meeting of the Session of First Presbyterian Church of Davenport, Iowa was held on Monday, June 16, 2025. The meeting was held in Von Maur Hall with Zoom available.

Moderator Rev. Dr. Kristopher Schondelmeyer called the meeting to order at 6:35 PM. A quorum was present. Pastor Kris spoke to Session about our church's commitment to the principles of Matthew 25 and the teachings of Romans 15, that we should welcome one another just as Jesus welcomes you. Hospitality to all that come through our doors is Ministry. The Elders of Session then called members (from Membership Lists #1 and #2) that have not attended for many months, and have not responded to the letter sent in May, to invite them back and remind them that our doors are open. All members reached by phone were asked whether they wanted to remain active members.

	Class of 2025		Class of 2026		Class of 2027
P	Dan Breinich <i>Personnel</i>	P	Dianna Darland <i>Hospitality & Welcoming</i>	E	David Bowles Edwards <i>Worship & Music</i>
P	Nancy Chapman <i>Finance</i>	P	Denny Jorgenson <i>Congregational Fellowship</i>	P	Dan Darland <i>Building Grounds & Safety</i>
P	Bonnie Johnson <i>Stewardship</i>	P	Kathy Knox <i>Christian Ed & Fellowship with Youth</i>	P	Craig Foster <i>Finance</i>
P	Nathan Kabel <i>Buildings Grounds & Safety</i>	P	Cathy Pratscher-Woods <i>Stewardship</i>	P	Paula Hartmann <i>Personnel</i>
E	Zoë McCullum <i>Buildings Grounds & Safety</i>	P	Jed Steckel <i>Adult Spiritual Growth</i>	P	Sharon Simmonds <i>Adult Spiritual Growth</i>
P	Julia Meyer <i>Co-Clerk of Session</i>			P	Jay Williams <i>Adult Spiritual Growth</i>
P	Kristine Oswald <i>Worship & Music</i>			A	Erin Yingling <i>Christian Ed & Fellowship with Youth</i>
P	Mark Ruebling <i>Congregational Marketing & Growth</i>				
P	Vicki Stegall <i>Personnel</i>	P	Mark Jones <i>Co-Clerk of Session, non-voting</i>	<i>P-present E-Excused A-Absent</i>	

Staff members:

P	Rev. Dr. Kristopher Schondelmeyer <i>Pastor / Head of Staff</i>	P	Kristine Olson <i>Director of Financial and Business Administration</i>	P	Darren Long <i>Director of Building and Grounds</i>
P	Marty Bowles Edwards <i>Co-Director of CEFY</i>	P	Jim Middleton <i>Director of Office Administration</i>	P	Matthew Bishop <i>Director of Music and Arts</i>

A Land Acknowledgement was read.

Guests: FPC Staff Members and Deacon Moderator Terri Sheetz.

A motion was made by the Buildings, Grounds & Safety Committee to amend the Consent Agenda. Pastor Kris made a motion to move discussion of the Bawden gift proposal earlier in the meeting. **On motion and second**, the agenda was approved as amended.

On motion and second, the Session approved seating our guests, with voice and no vote.

CONSENT AGENDA

The following items were presented on the amended Consent Agenda:

- Approve the May 19, 2025, Session Meeting minutes.
- Approve Kirk Christie as a congregational member of the Finance Committee.
- Approve Andy Bowles-Edwards as a congregational member on the Buildings, Grounds & Safety Committee.
- Affirm the following E-vote (18 yes votes, 0 no votes)
 - Baptism of Henry Hermiston, son of Erin Sodawasser-Hermiston and Patrick Hermiston on Sunday June 8, 2025.

On motion and second, the Consent Agenda was approved as presented.

CLERK'S REPORT

- The Report of the Clerk of Session for June 2025 is appended to these minutes.
- The letters to individuals on Membership List #3 and #4 will be mailed requesting a response by the end of August.
- April and May worship attendance numbers were shared. The weekly average for April was corrected at 224.
- Communications received by the Clerk:
 - The Session of FPC received a letter from the Presbytery of East Iowa thanking them for our per capita gift.
 - Community Health Care Outreach Meeting notes of June 6, 2025.
- Action item:

On motion and second the names of congregational members to be removed from Active Membership status are listed below.

By Request

Barnes, Kathleen Ann
Barnes, Paul Rolland
Behrer, Cynthia Sue
Blackman, John
Borth, Christopher Allen
Borth, Katie Jane
Budan, Sarah Katherine
Connolly, Aidan Patrick
Ehrmann, Timothy George
Ferrell, Jennifer Bell

Unable to contact by mail or telephone

Antonucci, Sabrina
Carr, Grace Nicole
Carr, Margaret Frances
Carr, Mia Lyn
Cracraft, Jonathan Morris
Cracraft, Traci D.
Cracraft, William Allan
Crawford, Seth Howard
Crutcher, Blake
Dillingham-Scales, Abby
Dunn, "Hu" Huston

DEACONS' REPORT

The Session received a verbal report from Deacon Moderator Terri Sheetz:

- PUNCH hosted a Graduation Party for foster children in June. FPC sponsored one student, who was not able to attend. Terri purchased gifts with the Green Envelope offering of \$592, but spent a total of \$850.
 - Most Flip Flops and socks were given away at the Juneteenth Fair.
 - A portion of the Pentecost offering, \$263 will be used to support the next FPC Youth Art Exhibit.
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Discussion of the Bawden G.I.F.T. proposal

After discussion it was decided to talk to Mike Bawden and propose an alternative. Session would prefer to offer scholarships using some of the guidelines in the original proposal. Pastor Kris will speak to Mike B. first to set up a meeting. Vicki S., Paula H., Dan D., Dianna D., and Jed S. volunteered to speak with Mike Bawden.

SESSION COMMITTEE/COMMISSION REPORTS

- Written Session committee reports were received and are appended to these minutes.
 - Comments from Elder Craig Foster, Finance Committee, on the Income/Expense reports.
 - YTD through May, the net surplus is \$31K, with income exceeding expenses. The Birdies for Charity donation from FPC will be about \$360K. An additional \$18K to \$27K is expected. Only \$15K was budgeted.
 - **Action items from Session Committees:**
 - A motion from the Personnel Committee to approve the job description for a new position of Director or Assistant Pastor of Adult Ministries (Spiritual Growth, Fellowship, Mission & Service and Member Care).
On motion and second it was decided that the mention of “50 professional hrs./week” would be deleted.
After discussion Session voted to approve the job description. Pastor Kris to contact the Presbytery to determine if this could be designated a validated ministry position.
 - A motion from the Finance Committee to approve the revised Cash Counting Policy. The last audit suggested that a volunteer make the weekly cash deposits, however this activity is not covered by the church’s insurance. Therefore, the new policy designates the Director of Finance to make the deposit and a volunteer to verify the cash amount.
The motion was approved with no discussion.
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STAFF REPORTS

The staff reports were received and appended to these minutes.

Marty Bowles-Edwards, CEFY, reported that the first day of Compassion Camp (VBS) had 20 children. They were very happy, engaged the whole time and sad to leave. They are expecting 25 children Tuesday.

Report of Rev. Dr. Kristopher Schondelmeyer, Pastor/Head of Staff

- Pastor Kris is in the process of discerning whether to stand for Co-Moderator of the General Assembly with Marta Pomroy. It is a 2-year term and would start the summer of 2026. Pastor Kris asked for Session's endorsement and support since he will have to travel and will be out of the pulpit. He clarified that his duties as Moderator of PEIA would be complete prior to the new position.
 - Pastor Kris led a discussion about reducing the size of Session starting in 2026. He suggested 12 Elders, approximately 1 per committee. The by-laws specify 6 to 39 elders on Session, so no by-law revision is necessary. After discussion Session decided to recommend 15 Elders on Session to the congregation and vote at the August Session meeting. Pastor Kris will prepare a notice to the congregation to be posted in every Sunday bulletin until the August Session meeting.
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OTHER BUSINESS

- **2025 Membership Review:** Due to the long meeting Session did not review the Active Membership list #4. This will be on the August agenda.
- **Strategic Discernment Team:** Nancy Chapman reported from the minutes of the May 7, 2025 Strategic Discernment Team meeting, which were provided to Session. The team acknowledged that they didn't prioritize children/youth programs enough. The second congregational conversation will be Sunday, June 22. Packets with 4 questions will be at each table. SDT members will moderate the table discussions. Catered food service will be provided and managed by the SDT team.
- Commissioners for the next PEIA meeting in September were solicited; Jay W., Dianna D., and Vicki S., volunteered.

Evaluation of the meeting: The meetings are too long.

ADJOURNMENT

The agenda was completed as revised, except for the review of Membership list #4. No new business was brought to the floor. The Moderator closed the meeting with prayer at 9:35 PM.

The next Stated Meeting of the Session of First Presbyterian Church, Davenport, Iowa will be held August 4, 2025, at 6:30 PM in Von Maur Hall. Zoom will be available.

Rev. Dr. Kristopher D. Schondelmeyer
Moderator

Julia A. Meyer
Co-Clerk of Session

Appendix 1: Clerk's Report, June 2025

REPORT OF THE CLERK OF SESSION **June 2025**

I. Change to Membership

A list of those recommended for removal from the FPC Active Membership Roll is appended to the Session packet. These names were from Lists #1 and #2 which were previously reviewed by Session.

II. Baptism

Henry George Hermiston, son of Erin Sodawasser-Hermiston and Patrick Hermiston was baptized on June 8, 2025, with the Rev. Dr. Kristopher Schondelmeyer officiating.

III. Communion

Communion was celebrated on Sunday, June 1, 2025, at the 9:30 AM worship service with the Rev. Dr. Kristopher Schondelmeyer officiating.

IV. Communication Received by the Clerk

Community Health Care Outreach Meeting - June 6, 2025

Below is a summary of areas of interest from today's meeting. As a reminder, this is a group of 30+ nonprofit service agencies which meet monthly to provide updates on service and programs and ensure appropriate cross-referral activity to meet people's needs.

CASI (Center for Active Seniors): There is a reduction in services here. While advocacy support continues for specific housing developments where advocates are placed, open community advocacy funding has been eliminated, and this service is ending. In addition, Jane's Place, the adult day programming service for those experience Alzheimer's Disease and related disorders, will end in September (not in 30 days as reported in the media). Supportive funding for this program (previously from the county and the city) has also been eliminated. However, it is important to note that participation in this program has been declining for several years. To break even this program needs to see 26-30 people each day; they are only seeing 12. Most families are likely saving their resources for assisted living dementia care and other high cost services that are on the horizon.

Milestones Area Agency on Aging: While not at today's meeting, I have heard from two reliable sources about reductions in services at Milestones. I will seek to get further information on this and report back.

QCAIR, (Quad Cities Alliance for Immigrants and Refugees) is providing emergency planning information for families (e.g., what to do if Mom or Dad do not come home, etc.). This is available on their website, but very cumbersome to download. I will get a copy for the church. Website is <https://www.qcair.org/>.

It was also noted that the mental health of the immigrant community is becoming very stressful. Immigrants are reporting heightened fear, depression, and in one case, suicidal ideation among teens fearing that their parents would simply be taken away with no notice.

LIHEAP. (Low Income Home Energy Assistance) is winding down, and at present expects to be non-operational by July. This will eliminate an option for people needing assistance to cover utility issues. There are other options available for assistance at Scott County Community Assistance, and Churches United.

Head Start: This program serving families with young children remains in limbo; they appear to have funding through the end of this year.

Unity Point: This health system has initiated the PACE program (Program for All-inclusive Care of the Elderly) as well as other services to address the needs of older adults. If the church has interest in pursuing a more robust service line to meet the needs of older adults, they should consider reaching out to Unity Point. I am happy to assist with this as needed and can provide some contacts.

In addition, Unity Point can coordinate for the church to receive free Naloxone kits to address overdoses. Pastor Kris had mentioned this as a possible need previously. I have a flyer for the church regarding this and will leave with Pastor Kris.

Carol Center: These are the mental health services closest to the church. They are taking applications for their 30 unit residential complex being built on Harrison Street. Units are rent controlled at 30% of income. Each unit has its own washer/dryer. 6 units are reserved for those experiencing homelessness. In addition, the Carol Center is accepting donations of sleeping bags and tents in preparation for the winter and ongoing homelessness challenges.

The Center had a representative present discussing their services for those recently leaving incarceration, clothing, etc. There appears to be a lot of change that has occurred with this organization. We previously left a partnership with the Center over concerns of fund management for housing services. I am willing to schedule a visit so that we can have an updated perspective on the services being offered, and report back. Whether we would choose to work with them is ultimately a decision of the Deacons and/or Session (and to be clear, I am not recommending that at this time). If it is preferred that I have no contact with them, please let me know, otherwise I will proceed to schedule something in the coming weeks.

Our next CHC Outreach meeting will not occur until the end of August/beginning of September.

Submitted by Glen Roebuck

PEIA Letter of June 2, 2025

The Session of FPC received a letter from the Presbytery of East Iowa thanking them for our per capita gift.

V. Christian Education Attendance May 2025

Children and Youth							Adults						
May	Nursery	Pray-ground	Sunday School All Grades	Pre-K to 2	Tweens	Youth	Musik-garten*	Kirkwood Choir	Youth Choir	Youth Ministry	Adult Sunday School	Women of Hope	Bible Basics
5/4-5/10	4	12	15	7	7	1	3/1*	Recess	6	9/4*	10	5	6
5/11-5/17	2	5	Manna & More	Manna & More	Manna & More	Manna & More	Manna & More	Recess	Recess	Recess	Recess		7
5/18-5/24	2	12	Recess	Recess	Recess	Recess	Recess	Recess	Concert	Recess	Recess		7
5/25-5/31	2	6	Recess	Recess	Recess	Recess	5/2*	Recess	Recess	Recess	12		8
Total	10	35	15	7	7	1	8/3	Recess	6	9/4	22	5	28
Weekly avg	3	9	15	7	7	1	4/2	Recess	6	9/4	11	5	7
#Sang in Worship							*Child/Adult						

VI. Worship Attendance April and May 2025

April 2024		Cong. Count	Choir & Clergy	Totals	April 2025		Cong. Count	Choir & Clergy	Totals
	9:30 AM	118	9	127		9:30 AM	102	42	144
	On-line Views			55		On-line Views			45
7	Total			182	6	Total			189
	9:30 AM	109	23	132		Palm Sunday 9:30 AM	106	50	156
	On-line Views			32		On-line Views			52
14	Total			164	13	Total			208
	9:30 AM	107	39	146		Easter 9:30 AM	203	42	245
	On-line Views			39		On-line Views			70
21	Total			185	20	Total			315
	9:30 AM	103	34	137		9:30 AM	125	4	129
	On-line Views			46		On-line Views			57
28	Total			183	27	Total			186
		Monthly Totals		714			Monthly Totals		898
		Weekly Average		179			Weekly Average		179
On-line views are based on livestream views and other views 2 weeks after the last service date. Weekly average is figured on the sanctuary attendance plus views on Facebook and Vimeo. Monthly totals and weekly average based on Sundays only.									
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May 2024	Cong. Count	Choir & Clegy	Totals
9:30 AM	105	28	133
On-line Views			44
5 Total			177

May 2025	Cong. Count	Choir & Clegy	Totals
9:30 AM	79	36	115
On-line Views			55
4 Total			170

9:30 AM	114	42	156
On-line Views			44
12 Total			200

9:30 AM	106	4	110
On-line Views			42
11 Total			152

9:30 AM	131	6	137
On-line Views			39
19 Total			176

9:30 AM	119	6	125
On-line Views			50
18 Total			175

9:30 AM	92	5	97
On-line Views			44
26 Total			141

9:30 AM	91	3	94
On-line Views			41
25 Total			135

Monthly Totals 694

Weekly Average 173

Monthly Totals 632

Weekly Average 158

Video counts are based on views 2 weeks after the last service of the month. Weekly average is figured on the in-person attendance plus watches on Vimeo and Facebook.

Video counts are based on views 2 weeks after the last service of the month. Weekly average is figured on the in-person attendance plus watches on Vimeo and Facebook.

Appendix 2: Session Committee Reports, June 2025



Session Committee/Commission Notes: June 2025

Buildings, Grounds and Safety

Meeting: 6/2/2025

Attendees: Pete Madden, Dan Darland, Karla Reuter, Nathan Kabel, Kris Schondelmeyer

Guest: Nancy Chapman

Updates on previous work:

1. Gutters
 - a. Waiting for materials to arrive
 - i. Darren will be contacted when they are here
2. AC for sanctuary
 - a. June 10th – will begin work
 - i. Will finish next day, if necessary
 - b. Crawford has had multiple task-specific employees out to look at what may be necessary for long term goals (those presented by discernment committee)
3. Gas line replacement for boiler has been approved and payment will come from boiler budget
4. Plaster for Chapel
 - a. Andrew Thornton with Prestige Plaster has been contacted regarding postponement of repairing the already paid for plaster work in the
 - i. New leak in the roof has caused further damage
 - ii. Roof needs to be looked at for repair
 - iii. Darren has estimates forth-coming
 1. Will look at repair vs. replacement

Completed work:

1. Flood lights outside are now all working

Upcoming tasks/assigned tasks

1. Need to have organization in maintenance area
 - a. BG&S will help with identifying items to keep/get rid of
 - b. Need to do walk through to begin identification
 - i. Goal: to have walk through done by end of July
 - ii. Goal: present plan to committee for August meeting
 - iii. Goal: have time frame to get work done before fall
2. Pastor Kris asked to have a multi-year maintenance plan
 - a. Have a schedule to have work done
 - i. Examples include, but not limited to:
 1. Cleaning gutters
 2. Treat in same manner as the boilers and AC are currently
 - b. Have arrangements in place to finance the work
 - i. Have money set aside to fund the replacement of items as they become obsolete
3. Dan Darland spoke with the city regarding zoning and ability to build a structure on adjacent property
 - a. Synopsis:
 - i. Needs to be 15 feet from north property line and 15 feet from easement
 - ii. Based on available area, potential to be up to 5000 sq. ft.
 - iii. There are some specific requirements regarding land ownership that will need to be met



Adult Spiritual Growth Meeting Summary 6/10/25

Meeting Attendance and Scheduling Challenges

The meeting experienced technical difficulties with audio issues, which were eventually resolved. Jay, Jed and Pastor Kris attended. Several key participants were absent from the meeting, and there are concerns about finding a more suitable time that works for everyone. The group discussed plans to review Matthew in September.

Summer Programming Planning Challenges

Jay and Jed discussed summer programming options, with Jed suggesting a Bible study as a potential activity. They acknowledged that planning for summer activities should have been done earlier, as recruitment of leaders and curriculum development takes time. Jay expressed hesitation about making fall plans due to potential staffing changes, but Pastor Kris encouraged proceeding with fall planning.

Book Study and Prayer Planning

Jed discussed plans for a book study, mentioning several options including “Your God is Too Small” by J.B. Phillips and “Worth Fighting For”. He noted that the congregation has shown interest in speakers and outside community interactions. Jay suggested contacting Dick Jensen, a local representative for Contemplative Outreach, to potentially lead a session on centering prayer, which Jed agreed could be a good fit for the group.

Adult Education Program Revamp

The group discussed plans for adult Sunday school and Bible study programs. They agreed to review a new curriculum for fall, with Jed offering to obtain the Matthew curriculum as part of a four-term Gospel series plan. Jay expressed concerns about traditional curriculum approaches not engaging modern attendees, suggesting instead to connect biblical content to developmental issues relevant to parents of young children. The group also discussed the need to improve the naming and branding of adult education programs, with Pastor Kris suggesting different focused groups could have distinct names rather than using “adult Sunday school” as a blanket term.

Pathways to Spiritual Development

Jay shared his experience with the Fellowship and Congregational Development Committee, where he encountered skepticism about the church’s role in spiritual development. He emphasized the need to connect spiritual growth with church functions, citing Pastor Kris’s work as an example. The discussion touched on different paths to finding a relationship with the sacred, acknowledging that people’s experiences and journeys vary. Jay and Pastor Kris agreed that while there are general answers to spiritual questions, individuals must find and take their own paths to them.

Reshaping Church Spiritual Growth Initiatives

The group discussed changes to spiritual growth opportunities at the church, acknowledging that the traditional Sunday school model was not working effectively. They explored the idea of using volunteerism data to identify and create new small groups focused on specific interests and skills, such as hospitality. Jay suggested that people should be encouraged to explore different spiritual practices, including those from other traditions, which can enhance their Christian faith. The group agreed to move forward with a pro forma schedule for the fall while continuing to reshape how people engage in spiritual growth.

Fall Programming and Session Planning

The group discussed the fall programming schedule, confirming that the kickoff event will be on September 7th with a community picnic, followed by programming starting the

next week. Jed proposed using a Virginia Talking Reel icebreaker activity on September 14th to help build group dynamics, which was agreed to be suitable after the kickoff event. The group also discussed the need to review current session formats and streamline Sunday school sessions, with Jay suggesting using two-page handouts for efficient discussion, and Jed emphasized the importance of having someone dedicated to publicity to better communicate the program to the larger congregation.

Campfires for Topics and Storage

Jay and Jed discussed the idea of creating different ‘campfires’ to discuss various topics, with Jed suggesting that different logos could be used to identify each one. They also talked about the need for a storage space for books, Bible studies, and user guides, with Jed planning to reach out to Buildings and Grounds about this, possibly involving Kirk. Jed agreed to proceed with this initiative. The group briefly talked about upcoming meetings and vacations.



FPC Finance Meeting Minutes – May 13, 2025

The meeting was brought to order at approximately 7:00 p.m. by Co- Chair Tom Spitzfaden. Present at the zoom meeting were Nancy Chapman, Craig Foster, Pam Paulsen, Stephanie Arp, Kirk Christie, Kristine Olson, Rev. Kris Schondelmeyer. Stephanie has agreed to join the committee. We will ask Session to approve Stephanie as a congregational member. (Note following meeting: Session approved her at their May 19, 2025 meeting.)

Absent was Karen Moore.

Tom Spitzfaden volunteered to take notes and write the minutes

A quorum was determined and a motion to approve the April meeting notes (the version sent by email on April 18) were duly approved. Kristine will forward the meeting notes to the Session Clerks.

April financial reports were discussed. Outcome is better than budget and better than last year. This is due to higher revenue and lower expenses. This early in the year it is difficult to be confident about the full year outcome. Prepaid pledges and Birdies opportunity may be impacting the timing of revenue.

The internal “Agreed Upon Procedures” review for 2024 will begin later this week. Tom, Stephanie and Craig have agreed to perform the procedures.

Discussion of three Request for Capital Expenditures ensued. The committee’s primary responsibility for these is to identify a funding source. However, Kris encouraged the committee to ensure that other committees are considering all aspects of the expenditure due to the size of the expenditures.

(i) Gutters for the Education Building (~\$7,600): Tom expressed skepticism of the urgency of this request. He volunteered to contact Tower Trust (formerly Northwest Bank Trust) to ask if this might qualify for funding by trust. It was agreed that our recommendation to Session would be to approve if the funding source is the trust. If the trust does not see this as an allowable expenditure, then we recommend not approving the project until a different funding source may be identified.

(ii) Repair/Replacement of Air Conditioning unit for Sanctuary (~\$15,000 or more): One of two units is broken. Repair (~\$15,000) will delay but not avoid eventual replacement. Timing of replacement is several months or longer. Repair may occur prior to summer. Concern about organ damage and tuning was discussed if the repair does not occur and replacement is after a hot summer. Nancy agreed to contact Music and Worship committee so they may identify the degree of concern

about the organ. Would there be lasting damage or is the concern limited to tuning which could be corrected at a cost. The committee did not reach a conclusion about the advisability of the large repair cost knowing that replacement will eventually be required. The funding source for repair was identified as the Building Reserve. Replacement would use the same funding source. The size of the Building Reserve is over \$60,000; these costs would take a significant portion of the Reserve.

(iii) New Furniture for the Pastor's Office. (~\$2,500): This was approved via e-vote last week. The approval was affirmed. Funding source for this expenditure is the Capital Maintenance Endowment Fund.

Birdies for Charity was the next agenda item. Kristine drafted a letter to the congregation to ensure the congregation is aware of the opportunity and how it works. Tom will review and edit. Kristine estimated that through April 30 the size of the Birdies opportunity is about \$300,000 with two-thirds of that having already been received. There was discussion of our ability to have cash flow to take advantage of the entire amount.

The updated cash count policy (approved last month) was mentioned. This was to ensure that Kris understands that Kristine will still be making the bank deposit. The updated policy will be presented to Session for approval.

In advance of the meeting, Kristine provided a flow chart of the previous method of determining Non-Expendable and Expendable portions of the church's Restricted Funds for which the Finance Committee is responsible. Tom opined that this method is overly complicated and not best practice. He volunteered to write a different spending policy; other members agreed to this suggestion.

The status of the Bawden GIFT proposal was mentioned. Session has received information and will discuss this coming Monday. At this point, there seems very limited requirement for the finance committee to be involved.

Kristine mentioned she is doing online training in advance of switching to QuickBooks. She is excited about the change as Church Windows has been giving her difficulties recently.

The committee affirmed that it will provide lunch for Vacation Bible School on Tuesday, June 17. Nancy and Kirk agreed to do the shopping. Pam, Tom and Nancy agreed to prepare lunch on the 16th. All are welcome to participate.

The committee was informed that Session will have one meeting in July/Aug rather than two. After discussion it was agreed to maintain our July meeting on the usual date, July 15. We will cancel the usual August 12 meeting if appropriate.

The next meeting is planned for June 10, 2025 at 7pm via zoom. (Following the meeting and an email exchange with the committee, it was agreed to shift this meeting to Wednesday, June 11 so as to avoid a conflict with a Deacon's fellowship event at the River Bandits game on June 10.)

Pam ended the meeting with prayer at about 8:40pm

Submitted,

Tom Spitzfaden (May 18, 2025)(Updated May, 27, 2025)



FPC CEFY – June 2, 2025

There was no regularly Scheduled CEFY meeting on June 2nd due to the June 1st VBS-Compassion Camp Orientation Meeting. The CEFY Committee members are volunteers for VS-CC.

The July CEFY Meeting has been rescheduled for June 30, 2025 as a debriefing meeting for VBS- CC.

The following update was emailed to CEFY Committee Members in place of asking them to attend an additional meeting:

Budget

- Overall, thru 3/31/2025, CEFY is under budget by nearly \$1,800 and has roughly \$19k in custodials available for use.
- For 2025, Session approved \$3,000 of custodial/designated funds to be used to offset budgeted expenses as Use of Designated Funds income.

Old Business

- Nursery (birth – K)
 - o Anna Gilson will be in nursery through June
 - o Madison is hopefully coming back in July
- Sunday School (1st – 2nd ; 3rd – 5th grade and 6th – 12th grade)
 - o Prayground through summer
- Youth Ministry (6 th – 12 th grade)
 - o Pool Party August 3

New Business

- Sunday Morning
 - o Musikgarten is now birth – K
 - ☐ Will meet most Sundays during the summer
 - ☐ Older siblings are invited to attend
 - o Sunday School
 - ☐ SS programming has ended but prayground all summer
 - o Family Picnic
 - ☐ June 8 (after worship – includes all families with children birth-12th)
- VBS Compassion Camp
 - o In-person Orientation June 1 after worship
 - o June 16-20 9am-12:15pm
- Summer Special Events
 - o 3-5 (June 28 – Pool Party 1pm-3pm)
 - o Youth (August 3 – Pool Party)
 - o Movie night...August 1
- **Upcoming dates**
 - June 8 – Family Picnic (for all families)
 - June 16-20 – VBS CC

- June 22 – VBS CC Sunday

- September 7 – KICK-OFF SUNDAY 2025!!!

Anything we are forgetting or neglecting?

Next Meetings: June 30 (VBS Debrief) August 4 September 1 October 6



First Presbyterian Church Board of Deacons, May 12, 2025

ATTENDEES: Rev. Dr. Kris Schondelmeyer, Rev. Pat Halverson, Colleen Duenas, Terri Sheetz, Andy Bowles Edwards, Lois Boyer, John Gere, Bob Lehnherr, Sarah Soenksen, Katrina Williams, Steve Earp, Sue Ervin, Heidi Pedersen, Mason Pedersen, Sherry Williams

Agenda Item	Who	Details	Notes
Opening Devotion	Steve Earp		
Review of Minutes	Terri		Approved
Matthew 25	Terri	<ul style="list-style-type: none">• Building Congregational Vitality• Dismantling Structural Racism• Eradicating Systemic Poverty	
Finance update	Terri	<ul style="list-style-type: none">• Alice Chikomo Ray funds• Discretionary fund (green envelopes)• Kids Against Hunger	Funds were sent to Alice Chikomo Ray in 2023 and have not been collected. We will reclaim the funds until we can reestablish contact.
Sponsoring a High School graduate with Punch	Sarah and Terri	<ul style="list-style-type: none">• What is it?• Cards to Sign• Funding	A motion passed to allocate up to \$1,000 of green envelope funds to support a graduating high school student through Punch program.
Tapestry Farms Update	Terri / John	<ul style="list-style-type: none">• Next steps	
Upcoming Events	Terri	<ul style="list-style-type: none">• Juneteenth• Beauty on the Blvd. Help needed?• Compassion Camp meal / Thursday	The Deacons will provide lunch for compassion camp on Thursday with Sarah heading up the meal of macaroni and cheese with hotdogs. Juneteenth sign up was passed around.
Churches United	Bob	<ul style="list-style-type: none">• What are you seeing in numbers, volunteers?	Since we serve the first of the month numbers are lower than some other days.
Outreach	Sarah/ Andy	<ul style="list-style-type: none">• Picnic	Tent and bouncy house have been reserved.
Member Care	Colleen	<ul style="list-style-type: none">• Men's Bandits Game	Will be June 10 at 6:30 PM
Mission Connection	John	<ul style="list-style-type: none">• Any updates on border trip?• Disaster relief trip?	
Closing Prayer	Steve Earp		



First Presbyterian Church Board of Deacons, June 9, 2025

ATTENDEES: Rev. Dr. Kris Schondelmeyer, Rev. Pat Halverson, Colleen Duenas, Terri Sheetz, Doug Wells, Andy Bowles Edwards, Lois Boyer, John Gere, Bob Lehnherr, Amy Saskowski, Sarah Soenksen, Katrina Williams, Elizabeth Breinich, Andrew Darland, Steve Earp, Sue Ervin, Heidi Pedersen, Mason Pedersen, Sherry Williams

Agenda Item	Who	Details	Notes
Opening Devotion	John		
Review of Minutes	Terri		
Matthew 25	Terri	<ul style="list-style-type: none"> • Building Congregational Vitality • Dismantling Structural Racism • Eradicating Systemic Poverty 	
Various items brought to Deacons	Terri	<ul style="list-style-type: none"> • QC Unity Pride Day June 14 • Community Health Care Outreach Meeting • Hand in Hand Volunteer Opportunity • Jigsaw puzzles • FPC CEFT scholarship fund for the judged art contest 	<p>Terri to ask Glen to reach out to The Center to see ways the church can partner with them.</p> <p>Andy and Kris will scope out a new place for the jigsaw puzzle and let Terri know so that she can reach out to the building, grounds and safety committee.</p> <p>A motion was made and passed to use the local portion of the Pentecost offering to support the FPC CEFY Scholarship Fund for the art contest held in February .</p>
Sponsoring a High School graduate with Punch	Sarah/Terri	<ul style="list-style-type: none"> • Green envelopes \$592 • How the celebration went 	Collection for the student gifts was \$592 and total expenditure was \$854 with the additional funding coming from the green envelope fund. This was approved in a motion at the May Deacon's meeting.
Churches United	Bob	<ul style="list-style-type: none"> • Numbers/ issues ? 	39
Outreach	Sarah	<ul style="list-style-type: none"> • Juneteenth • Compassion Camp • Picnic 	Andy to print out cards advertising our Juneteenth service, to be handed out at the Juneteenth Flip, Flop Slide into summer booth.
Member Care	Colleen		
Mission Connection	John		
Closing Prayer	John		

Appendix 3: FPC Staff Reports, June 2025

FPC Staff Reports: June 2025



Abby Schondelmeyer and Marty Bowles Edwards, Co-directors of Christian Education and Fellowship with Youth

There was no regularly Scheduled CEFY meeting on June 2 and due to the June 1st VBS-Compassion Camp Orientation Meeting. The CEFY Committee members are volunteers for VS-CC.

The July CEFY Meeting has been rescheduled for June 30, 2025 as a debriefing meeting for VBS- CC.

CEFY events accomplished since the May 12, 2025 Session Meeting:

May 18- Volunteer Appreciation and Graduating Senior Recognition. Volunteers were thanked during the Children/s Sermon portion of the worship /service, and Graduating Seniors were recognized.

An Ice Cream and Cake reception was held after the worship service in partnership with the Fellowship Committee.

June 1 – VBS-Compassion Camp Volunteer Orientation meeting was held after the worship service

June 8 – The End of the Year Family Picnic for children birth -5th grade and, their Families was held in partnership with Musikgarten Staff, Kathy Middleton.

There were 49 people in attendance. A sandwich luncheon was provided and entertainment was yard games, water balloons, and Mitches' famous giant bubbles.

Next event will be June 16-20 Compassion Camp and Compassion Camp Sunday on June 22. Abby and Marty are deeply appreciative of the Staff Support and Volunteers in preparation for the week.



Kristine Olson, Director of Financial and Business Administration

- May 2025 Financials were provided to the Finance Committee on Friday, June 6 th .
 - o Session Committees meeting after June 11, will receive May Committee financials prior to their next meetings.
 - o Craig Foster reviewed all April Reconciliations and Journal Entries on Monday, June 9th . All were reviewed within 45 days of April close.
- Breeze Giving Implementation Update
 - o Tammy & I continue entering February 2025 -present Church Windows deposits into Breeze. We plan to continue this until the Church Windows' Donations

module is retired, which is planned for 7/1/2025.

o Online Giving via Breeze will eventually replace Vanco when the new website is available. I have created a draft giving page for review. Give to First Presbyterian Church of Davenport. Feedback is much appreciated!

- QuickBooks Online Implementation Update

o Implementation is ongoing. The Chart of Accounts is the focus and I am requesting guidance from Finance to ensure QBO can report on what is needed. A detailed CoA will be provided to Jed Steckel & Craig Foster by 6/27. The plan is to have a draft of the complete CoA to Finance by their July meeting.

o Once the CoA is set-up and “mapped” to the existing accounts, data can be migrated into QBO and the focus will switch to security roles, reporting options, and how to properly record transactions/integrate with other software.

- The Policies & Procedures Review for the Year 2024 was conducted in-house. Findings and recommendations are pending Finance Committee review.

- I have started the 2026 budget files. I will be reaching out to committee chairs and Deacons to provide DRAFT 2026 budgets in August.

- Birdies for Charity deadline to submit pledge forms directly to Birdies is June 27 th . If you

did not opt out of FPC forwarding your pledge to Birdies on your behalf, you only need to complete the Birdies Form if you intend to give an additional amount.

- As a reminder, **please submit APPROVED expense reimbursements** to the Finance

Office **by the 8th and 23rd of each month** to ensure payment by the 15th and Last Day of each month, respectively. Unapproved expense reports may result in a delay in processing your reimbursement requests.

Jim Middleton, Director of Office Administration

- With the assistance of Kristine Olson and the members of the Finance Committee, a

new copier was leased for use in the church office. We now have two devices with very similar capabilities that will be able to provide back up for each other. Print driver updates have been completed.

- Breeze implementation is continuing with staff training scheduled for June 30.

- IT onboarding for the new Assistant to the Pastor/Head of Staff was completed.

• Microsoft has changed the rules and products covered by their non-profit entities program and we are currently evaluating the impact of the software licensing for FPC.

- Bulletin production continues as normal.

Darren Long, Director of Building and Grounds

1. Met with Wade Whiting from Veterans Choice and signed contract to do gutters.

Also had him give us a bid for chapel roof which is leaking with a large storm.

Also had White Roofing and A1 Roofing come out.

2. Landscaping: mowing, weeding, weed & feed, and grass seed.
3. Sara Woods bench came in and I put it together and marked out spot on Iowa St.
4. I installed a new 24-hour mechanical time switch for Iowa parking lot lights.
5. Crawford has been here Tuesday the 10th and 1 th of this month to repair Sanctuary A/C.
6. Getting everything ready for outside service.
7. When on roof for roof bids, noticed that the Pastor's boiler chimney cap and stack has fallen and working to replace. Put a couple of small tears in the CE building roof about 3 inches long, I have patched with roofing tape.
8. Replaced stain glass window lights on outside of building with LED spotlights.
9. Got bids for Foundation Lots and church property mowing grass.
10. Been meeting with Crawford about new A/C system for church building - 4 meetings so far.
11. Boiler gas leaks bid signed.
12. Crawford has installed a new motor in choir room A/C unit and has replaced the 200p 3 phase disconnect on other A/C unit for Sanctuary.



Matt Bishop, Director of Music & Arts

May

- The Sanctuary Choir, Vesper Bells, Chamber Chorale, and Quad Cities Youth Choir just wrapped their 2024-2025 season with a beautiful Spring Concert last night. I am very proud of their work this year.
- The Pride Pop Up Choir has rehearsed twice – this is a collaboration between the Justice Choir and Clock Inc, and will culminate with a performance at the Schwiebert Park Pride Fest on Friday, June 6.
- I have been attending meetings of the Affirming Congregations of the Quad Cities on FPC's behalf, and we are planning some joint opportunities during Pride Month, including marching in the QC Unity Pride Parade on June 14 (in which you would all be invited to participate) and representing FPC at the Bass Street Landing Pride event.
- Rehearsals for the Italy tour begin on May 25. We have paid our final bill to ACFEA and have 51 confirmed travelers. Those dates are July 11-20.
- I am also looking ahead to Flamy Grant's time with us. She was offered a huge opportunity to perform at the SXSW Showcase in London and has had to (understandably) cancel her Sunday morning appearance with us on June 1, but her concert is still on and is being advertised.
- Battle Hymn Sunday has been moved to June 29.
- I am in the planning phase for music for next fall and spring, a process that will take much of the summer.

June

- Following the May 18th Spring Concert, all FPC Choirs are in summer recess, with some exceptions:
 - The choir members traveling to Italy (July 11-20) are rehearsing repertoire for our concerts there.
 - The Sanctuary Choir sings on Battle Hymn Sunday (June 29)

- On May 31 we welcomed Flamy Grant, who offered a tremendous concert and brought in a lot of fans. It was a lovely, safe, affirming evening. Thanks to all of you who had a hand in making that event a success.
- The Justice Choir partnered with Clock Inc. to put together a Pride Pop-Up Choir that sang at QC Pride Fest at Schwiebert Park in Rock Island on June 6. 46 singers participated in this choir, many of whom are new to Justice Choir - we hope they will continue to sing with the group in the fall (our fall concert will be about LGBTQ+ Justice).
- I have been working with Affirming Congregations of the Quad Cities as a representative from FPC - I and several members will be walking with other QCQC congregations on June 14 in the QC Unity Pride Parade; additionally, Pastor Kris and I will represent FPC at the Bass Street Landing Pride Event on June 28 as part of the ACQC's booth.
- This week, Alex and I are working with CEFY to provide music for Compassion Camp.
- The Italy trip is a big focus of my summer, but I have a few events planned for afterward:
 - Beer Choir on July 29 at Raccoon Motel
 - The PAS Season Announcement Party at The Grape Life on August 7.
- I will be away for most of August (mix of PTO and CE time), but will be back before the annual Sanctuary Choir Retreat on August 30 at St. Ambrose University.